

Wigan Council  
Voluntary Youth Service Grants  
funded by Wigan Council

# Guidelines

**Notes on how to complete Part 3 (from question 13)**

**Question 13. What type of grant are you applying for?**

**Organisations who own their own buildings**

1. Affiliated groups may apply for grants under the following headings:-
  - A Assistance with day to day running costs of premises owned by Youth Group
  - B Leader Training
  - C Start-up grants for newly formed groups.

**Note:** Items which constitute day to day running costs include - Gas/Electric/Oil, Water Rates, Public Liability Insurance, Buildings Insurance and Equipment Insurance.

**Organisations who do not own their own buildings**

1. Affiliated groups may apply for grants under the following headings:
  - A. Rent or other charges for the use of meeting place
  - B Leader Training
  - C Start-up grant for newly formed groups

Grants towards Day to Day running costs will normally only be given to groups who do own premises or hold a lease. If you do not fulfil these then you should consider applying for assistance with rent.

Note: Items which constitute day to day running costs include - Gas/Electric/Oil, Water Rates, Public Liability Insurance Equipment Insurance, Buildings Insurance and Telephone Rental.

**Maintenance Grants are:-**

Rent or other charges  
Day to Day running costs

Grants may be available for newly formed groups.

**Major items of equipment**

Although WCVYS grants are not available for equipment if you do want to apply for a grant towards equipment, please enclose a detailed and prioritised list, with prices, of equipment required. Your application for equipment will be passed to the relevant local scheme for consideration.

Equipment must not be bought in advance of the application. Retrospective applications for grants are always refused.

**Return form to address overleaf**

**If you have any queries or need any help please contact:**

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