

Application for a Disabled Parking Bay

Personal details

Q1 Name:

Q2 Address where marking is required:

Q3 Postcode:

Q4 Daytime Telephone Number:

Q5 Mobile Number:

Q6 Email address:

Q7 Date of birth:

Application details

Q8 Please provide your Blue Badge Number:

Q9 Please provide your Blue Badge expiry date:

Q10 Do you or a member of you family drive a car which is kept at the address given?

Yes No

If Yes, please provide a copy of the V5 Document as proof.

Q11 Do you have access to a driveway, off street parking or a garage?

Yes No

Q12 Have you sufficient space in front of your property for a 6.6 metres (22ft) parking bay?

Yes No (Please see note below)

If this space extends across the frontage of the next property, the written consent of the owner of that property must be obtained by the applicant and attached to this application. Be aware that a distance of 6.6 metres (22ft) is needed, which is wider than the average terraced property.

Q13 If you have any additional information you wish to provide, please use the box below:

Signature of applicant:

Date:

Please return this form, along with **one** signed copy of the Guidance Notes for Applicants to:

Traffic Group
Places Directorate - Economy, Waste and Infrastructure,
Wigan Council
PO Box 100
Wigan
WN1 3DS

Guidance Notes for Applicants

Residential disabled parking bays are marked parking bays on the street outside the homes of disabled residents.

Every application represents a unique case and a final decision will be made by the investigating officer based on its merits. This will include a site visit to determine whether providing such a bay is practical, taking account of issues such as road safety, access to premises, traffic flow and the interests of the owners and occupiers of adjoining properties.

Please ensure you complete all the questions on the application form. If you do not complete all the questions, it may result in a delay in the processing of your application.

In order for a request to be processed the applicant must hold a Blue Badge that has been awarded for life, or for an indefinite period. In order to assess eligibility, the council's traffic section will liaise with the Adult Services Department who issue the Blue Badges, and they will be asked to comment on your mobility.

The basic criteria for the provision of a disabled parking bay

If a resident is disabled they may apply to have a parking bay marked on the highway outside their home if they meet the following criteria:

- Holds a blue badge.
- Owns and drives a car or another member of the family who lives with them owns or drives a car.
- Does not have driveway, garage or off street parking.
- If the road has a speed limit of 30 mph or lower.
- A safe legal and suitable location can be marked out.

General information

Applicants should note that all disabled parking bays are provided by Wigan Council and do not belong to the applicant regardless of the location of the bay.

Please also note that the disabled parking bay provided is an **advisory only road marking** and no action can be taken by the Police or Council against unauthorised users, other drivers may still use them if they wish.

Disabled parking bays are provided free of charge. There is, however, a limited annual budget for providing this service.

If you vacate the property referred to in your application, or if the answers to any of the questions within the form change, you must notify us as soon as possible:

Traffic Group
Places Directorate - Economy, Waste and Infrastructure
Wigan Council
PO Box 100
Wigan
WN1 3DS

Telephone: 01942 489309

I have read and understood the above **Guidance Notes for Applicants**.

Print name: _____

Signature: _____

Date: _____