



Sustainable School Travel

Introduction

This guidance note has been produced to explain how to use the “Lets Go to School” web based interactive mapping tool published on this site.

This site contains details of the facilities and services available for journeys to and from all schools in the borough.

It provides parents and young people with easy, user friendly access to a wide range of map based information relating to local schools so that informed decisions can be made about journeys to and from those locations at the click of a button.

How to find a school on the map

Essentially, you have two options to locate a school on the map:

Method 1

On the left hand side of the screen, pick a school from one of the three drop down boxes. Choosing the appropriate school from the list has the effect of producing a map of that school in the map window.

Method 2

Choose this method if you want to locate a specific address in the borough.

Step 1: Click on the **Find Address** button

Step 2: Type the name of a street or its full postcode

Step 3: Click the **Search** button

Step 4: Choose the relevant address

This should have the effect of producing a map on the screen with a red star in the centre pinpointing the requested address.

Moving around the map

In terms of moving around the map, a number of navigation buttons are available:



Pan/Move



Zoom in



Zoom out



Show legend: Displays a list of all the symbols used in the map window



Restart map: Displays a map of Wigan Borough



Previous view



Print



Identify all layers: Click this button, move to map window and click on a symbol. A new window will appear with the appropriate information