

List of Templates

1. Accident form
2. Incident form
3. Complaints
4. Administration of medication Long term and short term
5. Risk assessment
6. Staff annual declaration form
7. Child attendance register
8. Staff attendance register
9. 5 outcomes for policies
10. 5 welfare policies
11. Child record and emergency contact
12. Parental consent for emergency medical treatment
13. Fire evacuation log
14. Visitor record book
15. Training plan
16. CRB checks
17. Managing medicines booklet
18. Smoke alarm check
19. Sample consent forms for sun cream, first aid, trips etc
20. Childminder check list

In addition documents e.g.

Requirements for childcare register home premises, and non domestic
Are you ready for your inspection 2008
Leading to Excellence
5 steps to risk assessment
Thresh hold of need
WSCB green booklet