

**Single Commissioning Agency – Joint Shadow Board**

**18 December 2008**

**Present at the meeting:**

|                                       |   |
|---------------------------------------|---|
| Councillor K Cunliffe (Vice Chairman) | Cabinet Champion for Healthier Communities and Older People, Wigan Council  |
| Dr M Ghalayini                        | Professional Executive Committee Chair, Ashton, Leigh and Wigan Primary Care Trust (ALWPCT)                                   |
| Mr P Halsall                          | Non-Executive Director, ALWPCT  |
| Councillor Mrs S Loudon               | Cabinet Champion for Children and Young People's Services, Wigan Council  |
| Mrs K Maloney                         | Non-Executive Director, ALWPCT  |
| Councillor D T Molyneux               | Deputy Leader, Wigan Council  |
| Mr P McKevitt                         | Service Director – Corporate Services, representing the Executive Director Business Support Services, Wigan Council           |
| Mr S Peddie                           | Service Director Customer Transformation, Wigan Council   |
| Ms J Redfearn                         | Chief Executive, Wigan Council  |
| Mr P Rowe                             | Chief Executive, ALWPCT   |
| Councillor P R C Smith                | Leader of the Council, Wigan Council  |
| Mr P McKevitt                         | Service Director, Corporate Services, Wigan Council, representing Mr D J Smith, Executive Director, Business Support Services |
| Mr A Stephenson (Chairman)            | Chair, ALWPCT   |
| Mr B A Walker                         | Director of Adult Services/Interim Director of the Single Commissioning Agency, Wigan Council                                 |
| Mr D Wharfe                           | Director of Finance ALWPCT  |
| <b>Also in attendance:</b>            |   |
| Ms K Arden                            | Director of Public Health ALWPCT  |
| Mrs K Tonks                           | Democratic Services, Wigan Council  |

**44 Apologies:** Mrs K Maloney, ALWPCT.

**45 Minutes:** The minutes of the meeting held on 30 October 2008 were approved as a correct record and signed by the Chairman.

**PART 1 – BUSINESS ITEMS**

**46 Report of the Interim Director: (a) Structure:** The Joint Shadow Board considered a report from the Interim Director on the considerable progress which

had been made recently towards shaping the Single Commissioning Agency and how it would become operational. He outlined his role and revised responsibilities within the structure. It was reported that the integration of commissioning between the Council and the ALWPCT was progressing well and that relationships between the partnership's departments were beginning to develop.

**(b) Work plan:** The Joint Shadow Board received a presentation on a workshop which had taken place on 16 December 2008 on developing an outcomes framework. The purpose of the workshop had been to consider the convergence of commissioning plans to achieve a whole systems approach to provide seamless care for service users.

The Interim Director also updated the Joint Shadow Board on the objectives in the business plan for the period September 2008-April 2009. Progress had been variable as a consequence of capacity issues and the failure to make an appointment to the Joint Director's post.

Resolved: The Joint Shadow Board:-

- endorses the report and presentation now submitted; and
- agrees that the Interim Director undertake the leadership of the Single Commissioning Agency as the permanent Director, subject to the formal endorsement of Cabinet and the PCT Board.

**47 Finance sub group and pooled budget:** The Joint Shadow Board considered a report from the Finance Sub Group on the movement of the Single Commissioning Agency to the Section 75 Agreement. The Section 75 Agreement assumed a degree of joint working and integration between the Primary Care Trust and Wigan Council. Consideration was given to the guidance given in a briefing paper for health bodies and local authorities: 'Clarifying joint financing arrangements' from the Audit Commission.

Resolved: The Joint Shadow Board:

- notes the report now submitted;
- agrees to extend PCT hosting of the arrangements for one further year during 2009/10;
- notes the shadow year will end on 31 March 2009;
- agrees to establish formal Aligned Budgets Model for the SCA on 1 April 2009 to run for the whole of 2009/10;
- requests the Director of Finance ALWPCT and the Interim Director meet to consider establishing the sub groups;
- agrees the Hosting arrangements for Section 75 Agreement by June 2009;
- agrees to formal Section 75 Agreement in place for 1 April 2010; and
- agrees to hold an 'Away Day' on 9 April 2009 from 9.30 am-4.00 pm.

**48 Outcomes based accountability:** The Joint Shadow Board received a report from the Service Director - Customer Transformation on the outcomes based accountability workshops which took place during the Summer and used a methodology intended to generate some new answers or approaches to long-standing thematic issues for the Borough. He reported that approximately 40 ideas had been generated and the 'sifting' process had been completed, work was ongoing, although a number of data/intelligence gaps had been identified.

Resolved: The Joint Shadow Board:

- notes the report now submitted; and
- requests the Service Director – Customer Transformation to give a further report to the health partnership in January.

**49 Joint Strategic Needs Assessment (JSNA):** The Joint Shadow Board considered a report on the JSNA which was a key component of the strategic commissioning process. The process of producing a JSNA and intelligence-gathering was intended to help identify the current and future needs of the local population in Wigan Borough and had already informed the priorities and targets set by the Local Area Agreement. It would determine agreed commissioning and financial priorities that would improve outcomes and reduce health inequalities in the Borough.

Members asked questions and made comments, to which the Service Director - Customer Transformation responded.

Resolved: The Joint Shadow Board notes the report now submitted.

**50 Commission for Social Care Inspection (CSCI) performance letter:** The Joint Shadow Board considered a letter which had been received from CSCI informing of the 2008 performance rating and judgements for Wigan Council's adult social care services. The performance judgement was as follows:

- Delivering outcomes: **Good**
- Capacity for improvement: **Promising**
- Adult social care services performance rating is **2 Stars**

Resolved: The Joint Shadow Board notes the 2 Star performance rating achieved.

## **PART 2 – INFORMATION ITEMS**

**51 Support for carers in Wigan Borough:** The Joint Shadow Board received a presentation on Support for Carers which gave details of the standards, examples of the support provided, the new national strategy and future developments.

Resolved: The Joint Shadow Board notes the report now submitted.

**52 Find and Treat Programme:** The Joint Shadow Board received a report on the Find and Treat Programme from the Director of Public Health. This aimed to reduce deaths from cardiovascular disease, reducing all age all cause mortality and reducing health inequalities. This borough-wide cardiovascular disease screening programme had begun last year. To date, 31 practices had started the programme and the initial results had shown a high prevalence of high cholesterol, 177 people had been found to have high blood pressure, and 94 cases of undiagnosed diabetes had been discovered.

Members asked questions, to which the Director of Public Health responded.

Resolved: The Joint Shadow Board notes the report now submitted.

**53 Date of next meeting:** Thursday, 12 February 2009 in the Boardroom at Bryan House, Standishgate, Wigan at 3.00 pm.

Chairman

**WIGAN COUNCIL**

**ASHTON, LEIGH AND WIGAN PCT**

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Head Of Service (Joint)  
Strategy and Commissioning

Head Of Service (Joint)  
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