

**Council Tax  
Person in Detention  
Disregard Application Form**



2 pages

**Part 1**

**Full name of the liable person:**

**Address of the property:**

  
  
  

Postcode:

**Phone number:**

**Email:**

**How many adults over 18 years live  
at this address:**

**Full name of the person to be disregarded:**

**Their date of birth:**

**Name and address of the place of detention:**

  
  
  

Postcode:

**Prison service number:**

**Date taken into custody:**

**Expected date of release:**

## Part 2 Declaration

I confirm that the information I have given on this form is correct and complete.

**Signature of the liable person or applicant:**

**Name and address if completed on behalf of the liable person:**

Postcode:

**Relationship to the applicant:**

**Phone number:**

**Email:**

**Date:**

**You must tell us within 21 days if any of your circumstances change.**

**Please return this form to:**

**Wigan Council, Council Tax Offices, Moore Street East, Wigan. WN1 3DS**