



FORWARD PLAN OF KEY DECISIONS

Lord Peter Smith of Leigh
EXECUTIVE LEADER

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WIGAN METROPOLITAN BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

1 FEBRUARY 2009 TO 31 MAY 2009

This is the Forward Plan of executive Key Decisions to be taken in the next four months and is published by the executive leader. Plans will be published in June, October and February of each Municipal Year and then updated each month in between.

Set out below are the criteria for Key Decisions approved by the Council at its meeting held on 24th April 2002, as amended by Council at its meetings on 14 January 2006, 28 February 2007, and 14 May 2008:-

'A decision of the Cabinet or a Member of the Cabinet will be a Key Decision if it comes within one or more of the following categories:-

1. It is likely to be significant in terms of its effect on communities living or working in an area comprising two or more Wards or electoral divisions of the Council.
2. It is likely to have a major impact on the day to day life of a community living or working in one Ward or electoral division of the Council. An example would be the closure of a school or a major traffic regulation scheme.
3. It forms part of the development of or a change to the Policy Framework or the Budget Framework.
4. It involves revenue expenditure which is not within the Budget.
5. It involves virement in excess of that set out in the Budget.
6. It involves capital expenditure which is estimated to exceed £200,000 or is not within the Budget.
7. It involves a significant reduction in or change to a service or facility provided by the Council, such reduction or change not being within the Policy Framework or the Budget.
8. It involves the declaration of land or property, the estimated value of which exceeds £500,000 as surplus to the Council's requirements.
9. It involves the acquisition or disposal of land or property and the settling of compensation payments the value of which is estimated to exceed £500,000.
10. It involves the granting, determination or variation of leases, licences, easements or wayleaves at rents/considerations in excess of £100,000 per annum.
11. It involves the taking of licences or leases at rent values of more than £100,000 per annum.

12. Its consequences are likely to result in compulsory redundancies or major changes to the terms and conditions of employment of a significant number of employees across the Council's functions'.

All Decision takers can be contacted via the Chief Executive as follows:-

“(Name of) The Decision taker”
C/O the Chief Executive
Wigan Metropolitan Borough Council
Democratic Services Unit
Town Hall
Library Street
Wigan
WN1 1YN

Open reports and background documents relating to Key Decisions are available to the public and can be obtained from the same address as and when they become available. Alternatively, they can be viewed on the Council's Website www.wigan.gov.uk.

This Forward Plan was issued on 1 February 2009.

WIGAN METROPOLITAN BOROUGH COUNCIL
KEY DECISIONS FOR THE PERIOD 1/2/2009 TO 31/5/2009

FEBRUARY

Description	Date of Decision	Decision Taker	Key Dec	Relevant Documents	Consultation	Responsible Officer
Wigan and Leigh Housing Bid to the Homes and Communities Agency for New Affordable Housing	05/02/2009	Cabinet	1,6 & 8	There are no relevant documents	Draft business case already presented. Consultation on sites will be included within the report.	Peter Layland Ext 3983 Janice Barton Ext 5711
To approve the proposed Draft House Extension Supplementary Planning Document for Public Consultation from March – April 2009.	05/02/2009	Cabinet	1	Draft Design Guide for House Extensions Supplementary Planning Document	Public consultation on the key issues and options of house extensions and alterations took place from 29th September 2007 to 9th November 2007. Key stakeholder meetings took place on the 1st November 2007 and 8th November 2007.	Christopher Carroll Ext 4252
Voltage Optimisation Framework Contract	05/02/2009	Delegated decision to accept tender made by Executive Director Business Support Services, in consultation with the Leader of the Council and the Portfolio Holder	6	Tender documents	Executive Director Business Support Services, the Leader of the Council, and Portfolio Holder	Ian Capper and Alison Campbell-Smith, Telephone No 01942 705271

Description	Date of Decision	Decision Taker	Key Dec	Relevant Documents	Consultation	Responsible Officer
BSF Procurement	05/02/2009	Cabinet	6	Nothing to report	Salford City Council and Colleagues within Business Support Services	Janet Newton Tel: 01942 486238
Building Maintenance Partnering Contract	09/02/2009	Executive Director Business Support Services	6	There are no relevant documents	Executive Leader and Cabinet Champion for Environment and Regeneration	Howard McMutrie Ext 5587
Admissions to Local Authority nursery classes and schools	19/02/2009	Cabinet	1	Local Authority Admission to nursery and primary school document	Headteachers of schools with nursery classes.	Val Lewis Tel: 01942 486175
Makerfield Way – Expenditure review	19/02/2009	Cabinet	6	Unitary Development Plan / Economic Development Zone Action Plan / Marketing Material for the Economic Development Zone (including specific marketing for Makerfield Way Site).	There has been Planning Application Consultation for Makerfield Way as a full development site within the Economic Development Zone and also of individual Planning Applications for plots within the Makerfield Way Site.	Steve Burns Ext 3986

Description	Date of Decision	Decision Taker	Key Dec	Relevant Documents	Consultation	Responsible Officer
Wigan for Work European Programme Closure	19/02/2009	Cabinet	4	Wigan for Work board papers	Wigan for Work Board Members have been consulted on the issue presented and delegated the Secretary to the Board the responsibility to implement actions as necessary.	Patricia Evans Ext 3948 - 01942 828948
Changes in the Councils Private Sector Housings Assistance Policies	19/02/2009	Cabinet	1 & 3	There are no relevant documents	Details will be included in the report	Peter Layland Ext 3983
Wigan Local Development Framework - Core Strategy: Preferred Options for Community and Stakeholder Involvement	19/02/2009	Cabinet	1 & 3	Core Strategy: Preferred Options for Community and Stakeholder Involvement document and other associated documents.	There will be at least 8 wks consult'n following approval of the Preferred Options documentation, which itself will include issues and options stage consultation results.	Nick Clarke ext 4235
Youth Participation Structure	19/02/2009	Cabinet	to be confirmed	To be added	Participation Strategic Partners Group, SPT, CYPS Senior Management Team, CYPS Youth Service, Education Welfare Service, Young People's Panel	Sheila Martland tel: 01942 705586

WIGAN METROPOLITAN BOROUGH COUNCIL
KEY DECISIONS FOR THE PERIOD 1/2/2009 TO 31/5/2009

MARCH

Description	Date of Decision	Decision Taker	Key Dec	Relevant Documents	Consultation	Responsible Officer
Highway Structural Maintenance Programme of Works (2009/10 – 2011/12)	19/03/2009	Cabinet	6	There are no relevant documents	Consultation carried out annually with Township forums	Steve Winstanley Ext 4352
Residual Waste Treatment Options	19/03/2009	Cabinet	6	Wigan Council's Municipal Solid Waste Management Strategy (MSWMS)	Stakeholder consultation was carried out on the MSWMS from 25th November 2008 for 12 weeks. Further consultation will be carried out as required.	Steve Woods Ext 4305
Strategic Management Arrangements for Bickershaw Country Park	19/03/2009	Cabinet	1	The project has been subject to planning approval. The application is available for inspection.	There has been substantial consultation as the project has developed. This has been with ward members and the community using a range of methods.	Martin Kimber Ext 4201
Review of Provision and Use of Resourced Schools: Consultation on the places at Tyldesley Garrett Hall Primary School	19/03/2009	Cabinet	1	Review of Provision and Use of Resourced Schools Review of Provision and Use of Resourced Schools: Consultation on the Provision of Resourced Places at Tyldesley Garrett Hall Primary School	Public consultation	Elaine Baulcombe Tel: 01942 486127

Description	Date of Decision	Decision Taker	Key Dec	Relevant Documents	Consultation	Responsible Officer
Municipal Solid Waste Management Strategy 2009-2030	19/03/2009	Cabinet	2 & 6	Municipal Solid Waste Management Strategy 2009-2030	Stakeholder consultation was carried out from 25th November 2008 for 12 weeks	Steve Woods ext 4305
Local Transport Plan Settlement and Highways Capital Programme 2008/09	19/03/2009	Cabinet	1 & 6	There are no relevant documents	Capital Programme is put together following consultation with the Townships and Ward Councillors	Martin Kimber / Carmel Foster-Devine Ext 4687

WIGAN METROPOLITAN BOROUGH COUNCIL
KEY DECISIONS FOR THE PERIOD 1/2/2009 TO 31/5/2009

APRIL

Description	Date of Decision	Decision Taker	Key Dec	Relevant Documents	Consultation	Responsible Officer
Changes to tenancy agreement – issue of variation notice	02/04/2009	Cabinet	1	Cabinet report 16th October 2008 minute 124 refers	WALH Board 2/9/08. Council Tenants- letters and pre variation notice (letter also sent to Councillors and MPs). Housing Matters article. Consultation event 29/10/08 at Abram Community Centre Area Housing Forums in 12/08	Mike Grimes (WALH) Ext 7363
Pavement Café and Trade Display policy	30/04/2009	Cabinet	3	Policy documents	<ul style="list-style-type: none"> • Access Committee • Township Managers • Town Centre Managers • Relevant Officers • Town Centre Board 	Kevin Hargreaves Ext 4311