

Requirement for Planning Permission or Building Regulation consent



Environmental Services Department

Please complete this form to help us decide whether the building works which have been carried out would have required Planning Permission or Building Regulation consent

Name _____

Address _____

Postcode _____ Telephone _____

email _____

Address where development has taken place (if different from previous address stated)

1 About the dwelling where the works were carried out

Is it:

- semi-detached or detached
- terraced, including end of terrace
- within a block of flats

Tick box

Details of any previous formal decisions you are aware of:

	Application number	Nature of the Development For example, kitchen extension, garage, loft conversion	Date of decision	Decision (approved or refused)
Planning decisions				
Building Control decisions				

I enclose the required fee of £51.75

Signed _____ Date _____

2 Describe all the buildings you are enquiring about:

Description (for example, kitchen extension)	Date substantially completed

Please give the size of these building works in metres:

Description	Length	Width	Height		
			to ridge <small>(Highest part of roof)</small>	to eaves <small>(Lowest part of roof)</small>	if flat roof

Are any part of these building works higher than the original dwelling Yes No

3 Has the dwelling previously been extended?

Yes No

If **yes**, what are the sizes of any previous extension(s). Please state in metres.

Extension (for example bedroom)	Length	Width	Height		
			to ridge <small>(Highest part of roof)</small>	to eaves <small>(Lowest part of roof)</small>	if flat roof

4 Are there any outbuildings or garages within the garden or yard of the dwelling?

Yes No

If **yes**, what are the sizes of these existing outbuilding(s) measured externally. Please state in metres.

Outbuilding or garage	Length	Width	Height			Distance to house
			to ridge <small>(Highest part of roof)</small>	to eaves <small>(Lowest part of roof)</small>	if flat roof	

5 Building Regulation consent

All house extensions and loft conversions require Building Regulation consent whether or not Planning Permission is required.

Garages, porches or conservatories **may** need Building Regulation consent. Please supply the following details:

	Wall construction	Roof construction
Garage		
Conservatory		

It is important that you tell us how your porch or conservatory is separated from your existing house. Please supply the following details:

Means of separation from dwelling

Porch (tick one box)	Existing door	<input type="checkbox"/>
	New door in same opening as existing door	<input type="checkbox"/>
	New door in a new or widened structural opening	<input type="checkbox"/>
	Other (please specify) _____	<input type="checkbox"/>
Conservatory (tick one box)	Existing door	<input type="checkbox"/>
	New door in same opening as existing door	<input type="checkbox"/>
	New door in a new or widened structural opening	<input type="checkbox"/>
	Other (please specify) _____	<input type="checkbox"/>

Have any alterations been carried out?	Tick box	Date completed
• Electrical work	<input type="checkbox"/>	<input type="text"/>
• Garage conversions	<input type="checkbox"/>	<input type="text"/>
• Installing bathroom	<input type="checkbox"/>	<input type="text"/>
• Installing shower	<input type="checkbox"/>	<input type="text"/>
• Installing toilet	<input type="checkbox"/>	<input type="text"/>
• Drainage work	<input type="checkbox"/>	<input type="text"/>
• Installed or replaced any boiler	<input type="checkbox"/>	<input type="text"/>
• Removal of walls, even if not load-bearing	<input type="checkbox"/>	<input type="text"/>
• Replaced any windows or glazed doors where glazing exceeds 50% of the face area of the door	<input type="checkbox"/>	<input type="text"/>
• Rebuilding, repairs, maintenance or renovation work of any kind to floors, walls, ceilings or roofs. Give details: _____		

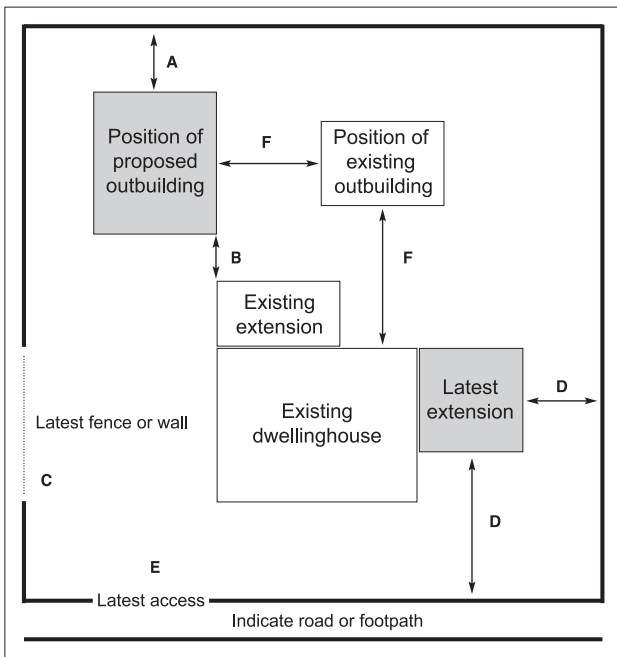
Give details of walls which have been removed: _____

For office use only
> 70m3
CA>50m³
CA DEM >115m²
Porch 3m²
Flats
Roof alterations
Other
Nearest highway
LBC+PP
LB Curtilage
LBC only
ART 3
Fence>1 metre
Fence> 2 metre
Dish ^ Chimney
Dish > 70cm
Site history
Permitted Development Rights removed
Conservation area
Listed building
Planning Permission required

Sketch plan

Please provide a sketch plan like this one below showing all the details:

- show the building works you are **now enquiring about** as the latest ones
- show **any earlier works** as **existing** ones.



- A** Show distance between latest outbuilding and the property boundaries.
- B** Show distance between latest outbuilding and the existing dwelling.
- C** Position and height of latest boundary fence/wall (if one proposed.)
- D** Show distance between latest extension and the property boundaries.
- E** Position of new latest access (if one proposed.)
- F** Show distance between latest extension and existing outbuilding.

Please provide your own **sketch plan** below:

Please return to:

**Gillian Bishop, Interim Executive Director Environmental Services, Civic Buildings,
 New Market Street, Wigan WN1 1RP Telephone: 01942 404389 or 488047, Fax: 01942 404222,
 Web site: www.wigan.gov.uk, E-mail: environmentalservices@wigan.gov.uk,
 Out of hours answerphone: 01942 404301**