

Single Commissioning Agency – Joint Shadow Board

12 February 2009

Present at the meeting:

Mr A Stephenson (Chairman)	Chair, Ashton, Leigh and Wigan Primary Care Trust (ALWPCT)
Councillor K Cunliffe (Vice Chairman)	Cabinet Champion for Healthier Communities and Older People, Wigan Council
Mrs K Maloney	Non-Executive Director, ALWPCT
Mr P McKeivitt	Service Director, Corporate Services (representing the Executive Director, Business Support Services, Wigan Council)
Mr P Rowe	Chief Executive, ALWPCT
Ms L Sutton	Service Director, Adult Services Department (representing the Executive Director, Health and Well Being, Wigan Council/ Director of the Single Commissioning Agency)
Mr D Wharfe	Director of Finance, ALWPCT

Also in attendance:

Ms J Jeffers	Head of Service, Adult Services Department
Mr S Peddie	Service Director, Customer Transformation, Wigan Council
Mr H J Webster	Democratic Services, Wigan Council

54 Apologies for absence: Dr M Ghalayini, Professional Executive Committee Chair, ALWPCT, Mr P Halsall, Non-Executive Director, ALWPCT, Councillor Mrs S Loudon, Cabinet Champion for Children and Young People's Services, Wigan Council, Councillor D T Molyneux, Deputy Leader, Wigan Council, Ms J Redfearn, Chief Executive, Wigan Council, Councillor P R C Smith, Leader of the Council, Mr B A Walker, Executive Director, Health and Well Being, Wigan Council/ Director of the Single Commissioning Agency.

55 Minutes: The minutes of the meeting held on 18 December 2008 were approved as a correct record and signed by the Chairman.

PART 1 – BUSINESS ITEMS

56 Single Commissioning Agency Executive Group: The Chief Executive of ALWPCT reported on the discussions at the meeting of the Single Commissioning Agency (SCA) Executive Group held on 28 January 2009. In the absence of the Director due to illness, the Group had focussed

attention on the outcome of the work of the Finance Sub Group.

The Executive Group had supported the recommendation of the Finance Sub Group that the PCT should host the SCA budget and had noted and endorsed the actions and timetable to achieve Section 75 status as set out by the Finance Sub Group. The Executive Group had also agreed that the Commissioning Sub Group and the Human Resources Sub Group should be established before the next Executive Group meeting. The Director of Finance of the PCT had agreed to arrange briefings for both sub groups on the actions/timetable to inform the sub groups' terms of reference, membership and work programme.

The Executive Group had also considered proposals in connection with the Performance and IT Sub Groups and had concluded that further discussion was needed to ensure that the SCA work was fully embedded in current joint working on performance and IT.

Resolved: The Joint Shadow Board notes the report of the Single Commissioning Agency Executive Group.

57 Report of Finance Sub Group: The Joint Shadow Board considered a report of the Finance Sub Group updating Members on arrangements being put in place to achieve a joined up, fully integrated finance service, applying to both staff and systems, by 1 April 2010, which met the needs of the Single Commissioning Agency (SCA) and complied with respective Council and Primary Care Trust (PCT) reporting systems. The arrangements aimed to ensure that the SCA worked as a single body and that efficiency and effectiveness were delivered by this new approach to Joint Commissioning.

Resolved: The Joint Shadow Board:

- notes the report now submitted;
- agrees that the PCT will host the SCA budget; and
- requests the Council and the PCT to work to integrate finances as soon as possible.

58 Transforming Social Care: The Joint Shadow Board considered a report of the Executive Director, Health and Well Being informing Members of the approach the Adult Services Department intended to take towards the main themes of the 'Putting People First' concordat and 'Transforming Social Care' guidance from the Department of Health. Transforming Social Care had been described as the biggest change programme in the public sector for several decades. The report outlined the approach which would be taken and the progress in its implementation in the Wigan Borough.

The Council's Cabinet (minute 204) and Adult Services Panel (minute 56) had considered the report. Cabinet had agreed to the proposed approach for the implementation of Transforming Social Care as detailed in the report now submitted.

Resolved: The Joint Shadow Board concurs with the Council's Cabinet and agrees to the proposed approach for the implementation of Transforming

Social Care as detailed in the report now submitted.

59 Six Month Local Area Agreement Summary Report, Healthier Communities and Older People Block: The Joint Shadow Board considered the six month Local Area Agreement summary report for the Healthier Communities and Older People Block.

Resolved: The Joint Shadow Board notes the summary report now submitted.

PART 2 – INFORMATION ITEMS:

60 Reablement Service: The Joint Shadow Board considered a report of the Executive Director, Health and Well Being about the work and progress of the Reablement Team. The feedback from people who had used the service had been extremely positive. Likewise the feedback from social work staff who acknowledged that the approach was much more person centred and flexible than the regular home care package was also positive. This service fitted into the personalisation agenda and people were being supported to regain or maintain control of their own lives.

Resolved: The Joint Shadow Board notes the report now submitted.

61 Date of next meeting: Resolved: The Joint Shadow Board notes that the next meeting on Thursday 9 April 2009 is an Away Day, at a venue to be agreed from 9.30 am until 4.00 pm.

62 Dates and times of meetings 2009/10: Resolved: The Joint Shadow Board agrees that meetings during 2009/10 will be held from 12.30 pm until 2.30 pm on the following dates:

Thursday, 4 June 2009 at Bryan House (**see note below**);

Wednesday, 29 July 2009 at the Town Hall;

Thursday, 1 October 2009 at Bryan House;

Thursday, 19 November 2009 at Town Hall;

Thursday, 21 January 2010 at Bryan House; and

Thursday, 18 March 2010 at Town Hall.

Chairman

PLEASE NOTE THAT THE MEETING SCHEDULED TO BE HELD ON 4 JUNE 2009 HAS BEEN RE-ARRANGED AND WILL NOW TAKE PLACE ON FRIDAY 5 JUNE 2009 AT BRYAN HOUSE AT 2.00 PM