



## WIGAN SAFEGUARDING CHILDREN BOARD

11 MAY 2006

### Present:

#### Representatives of Wigan MBC

Mr. G. Rowney (Chair)	Director of Children & Young People's Services
Mr. G. Meehan	Deputy Director of Children & Young People's Services
Ms. S. Carlick	Shadow Wigan Safeguarding Children's Board Training Manager
Mr J. Blott	Deputy Director of Adult Services
Ms. K. Nelson	Assistant Director: Care and Inclusion, Children & Young People's Services
Mr D. Robert	Solicitor, Legal & Property Services
Ms. T. Culshaw	Democratic Services (Clerk)
Councillor B. Wilson	Observer

#### Representatives of Other Agencies

Ms. M. Pickup	Wrightington, Wigan & Leigh NHS Trust
Ms. S. Woolmore	NSPCC
Mrs. C. Boyd	Probation Service
Superintendent P. McIver	Greater Manchester Police
Ms. J. Skorupka	CAFCASS
Ms. J. Dugdale	Barnado's Consultancy
Mr. P. Turner	Public Health Consultant
Mrs. A. Burt	Designated Nurse Child Protection

### ACTION

**1. Apologies for Absence:** Apologies for absence were submitted by Dr Fallon (Primary Care Trust).

Ged Rowney welcomed colleagues to this first full meeting of the WSCB and thanked Gerald Meehan for all his work as Chair of the ACPC and for setting up the WSCB.

**2. Minutes of Area Child Protection Committee (ACPC):** The Minutes of the meeting of ACPC held on 30 March 2006 were approved as a correct record.

#### Matters Arising

**Minute 626 (refers):** Cases and Issues that meet MAPPA Criteria: This item should remain on future agendas for Wigan Safeguarding Children Board Meetings.

**Minute 628 (Refers):** Board Members were requested to ensure that the recommendations have been pursued and completed.

**Minute 633 (refers):** Board Members were informed that Mr Richard Powell, Assistant Director of Children's Services, had taken the lead on this for Children and Young People Services and will be reporting back to Strategic Partnership on 25 May 2006.

**Minute 635 (refers):** Board Members were informed that:

- (a) the funds transfer has been completed;
- (b) future budget reports will be issued to Board Members; and
- (c) there is a reserve of funds.

### **3. Membership of Sub Group Structure:**

- The Board Members discussed the nominations within groups and made the following recommendations:-

<u>Sub Group</u>	<u>Chair</u>	<u>Vice Chair</u>
Evaluating Effectiveness	Kath Nelson	Chris Boyd
Training & Communication	Alison Burt	Sarah Carlick
Policies & Procedures	Derek Robert	Shaun Atkinson
Child Death Overview Panel	Julie Skorupka	Dr Abass (TBC)

- Future Serious Case Reviews should remain separate from the Overview Panel.
- An additional meeting was needed to discuss the sub group structure and terms of reference.
- Representatives from other outside bodies would be a logical addition to the sub group structure for example Voluntary Sector partners.

Resolved: Board Members agreed:

- (i) to adopt the Chairs and Vice Chairs nominations;
- (ii) to set up a separate group for Serious Case Reviews as required;
- (iii) Mr Rowney, Mrs Nelson and Mrs Woolmore to meet to discuss the remit and sub group structure; and
- (iv) to approach Wigan Culture and Leisure Trust, Voluntary Community and Youth Offending Team for representatives.

### **4. Business Plan**

- Prioritising tasks for 2006/07: Clarification was given on the definition of Service Level Agreement (SLA) and the necessity of agencies compliance with Section 11 of the Children's Act.
- Printing and Internet Siting: Members were informed that a summary has been produced and that this document was available on the internet.

- Training Pathway Flowchart: Ms. Carlick outlined the chart which was going to print in 2 weeks. Costs for production were £5000 for 6,000 copies and suggested that 2000 - 4000 copies would be required. Cross referencing of the document was still to be carried out and a discussion of the diversity of the photos followed.

Resolved: The Members agreed:

- (i) Mrs. Dugdale and Mr. Robert to work together to ensure links with Section 11 and also to Laming to the Training Plan for SLA purposes;
- (ii) Explore other outside agencies for hyper linking;
- (iii) Contact Mrs. Woolmore for DFES diversity photos; and
- (iv) Ms. Carlick should get a revised costing.

## **5. Conversion of ACPC Policy Procedures and Updating**

- Members were informed that Tony Dann and Sean Atkinson will be updating ACPC Policy and Procedures.

A holding statement would be required for level 3b Threshold (see threshold model) and a timescale was set for July 2006 for interim procedural arrangements.

Resolved: Board Members agreed:

- (i) Mrs. Nelson and Mr. Meehan to issue a holding statement for level 3b.
- (ii) To develop and build the WSCB Brand over the next year.

## **6. Management Information Requirements**

- The Board Members were informed that there is work to be done on Management Information Requirements. Mrs. Boyd informed Members that she had been Chair of the ACPC Audit Sub Committee. The Audit Sub-Committee had identified a range of positive practice. She proposed that agencies take on a self assessment role overseen by the Evaluating and Effectiveness Sub Group.

Resolved: Board Members agree:

- (i) the Evaluation and Effectiveness Sub Group to pursue and report by September 2006; and
- (ii) Mrs. Boyd to put forward proposals on the self assessment process.

## **7. Joint Area Review Preparation “Staying Safe”**

- The Joint Area Review will take place the first two weeks in September 2006.

## **8. Reporting to Cabinet / Overview and Scrutiny Committee**

- Resolved: Board Members agree the need to send a representative to attend and present at Overview and Scrutiny on the 19 June 2006 to report on the minutes of this meeting and progress on the Business Plan. Cabinet will be on the 15th June 2006.

## **9. WSCB Meetings 2006**

- A follow up ½ day with Tony Morrison was agreed and Chairs of the sub groups to meet with Tony Morrison on 21 June 2006 at the Director of Children's Services office at 1.30pm – 4.30pm. This will address the definition of the focus of the Board and its relationship to the CYPF as well as the sub group structure.

- Next WSCB meeting was set for 3 July 2006 at 2.00pm at Progress House.

## **10. Any Other Business**

There were no further items.

CHAIR

Meeting started: 2.45pm

Meeting ended: 4.35pm