

Application for a school bus pass for school year 2011/2012



Please attach evidence if you are in receipt of the full amount of Working Tax Credit or if your child is eligible for free school meals.

1. Pupil details

SURNAME		FORENAME(S)	
Telephone Number	Main Residence Address		
Date of Birth	Post Code		
Name of School		Date admitted	

2. If pupil does not attend the nearest school to his/her home.

- (a) Name of nearest suitable school .....
- (b) Reason why pupil does not attend nearest suitable school .....

3. I certify that the details given on this form are correct

Signature of Parent or Guardian .....

Full name of Parent of Guardian Mr /Mrs / Miss / Ms .....

Date ..... PARENTS.CHECKLIST PHOTOGRAPH ENCLOSED EVIDENCE ENCLOSED

**OFFICE USE ONLY**

APPROVED DATE \_\_\_\_\_ BY WHOM \_\_\_\_\_

PASS NUMBER	ISSUE DATE	BY WHOM

DENIED DATE \_\_\_\_\_ BY WHOM \_\_\_\_\_

SCHOOL	SCHOOL	SCHOOL
DISTANCE	DISTANCE	DISTANCE
SCHOOL	SCHOOL	SCHOOL
DISTANCE	DISTANCE	DISTANCE

Reason for refusal

LETTER SENT DATE \_\_\_\_\_ BY WHOM \_\_\_\_\_

APPEAL LETTER RECEIVED DATE \_\_\_\_\_

RESPONDED DATE \_\_\_\_\_ BY WHOM \_\_\_\_\_

UPHELD / DENIED

PLEASE RETURN TO : Integrated Transport Unit, Wigan Council, Room 25, Hindley Business Centre, Platt Lane, Hindley, Wigan, WN2 3PA.