

Working in partnership with parents and carers

EYFS overarching legal requirement:

“The provider must take necessary steps to safeguard and promote the welfare of children”

Every Child Matters Outcome: Make a Positive Contribution

EYFS Requirement: Safeguarding and Promoting Children’s Welfare
(Statutory Framework, pg 23)

EYFS Principles into Practice: Enabling Environments

- **The Wider Context (card 3.4)**

This policy applies to

1. Early Years Register (EYR)
2. Childcare Register (CR) both parts

Policy

A policy is a description of the setting’s aim / commitment. Consider the following information when detailing your policy.

- What is your commitment to working together in partnership with parents / carers?
- What is your commitment to sharing information to parents / carers?

Procedure

A procedure is a description of the way in which a setting goes about a particular activity or process. Consider the following information when detailing your procedures,

- How are you going to develop good relationships?
- How are you going to share relevant and necessary information?
- How do you make parents and carers feel welcome at your setting?
- How do you consult with parents and make sure that you respond positively to their requirements?

- How do you ensure that parents keep you up to date with any changes of circumstances regarding their child, which could have an effect on the child's wellbeing?
- State your procedure for the collection of children including the identification of individuals who collect them.
- What is your procedure if a parent wishes to make a complaint regarding the setting?
- Is there a confidential room available if parents wish to discuss sensitive or personal issues in private?
- How do you keep parents up to date with changes that have been made to policies, procedures and any other necessary documentation?
- Do you have a key worker system in place so that parents are clear about who to approach regarding the well being of their child?
- How you structure your settling in sessions to ensure both parent / carer and the child is happy and content?
- What necessary information is given to the parent or carer when their child starts in the setting?
- State what personal, written agreements and consent forms you need.
- State how the setting intends to maintain privacy and confidentiality of the information they may hold.

Date created

Date updated

Related policies: Working in Partnership with Other Agencies

For more information ...

EYFS Statutory Framework

EYFS CD ROM

Requirements for the Childcare Register: Childminders and home child carers

- - Ofsted ref 080161

Requirements for the Childcare Register: Childcare providers on non domestic or domestic premises – Ofsted ref 080143

Ofsted are the registering, inspecting and enforcing body for childcare, and as such, they alone, have the final say on the suitability of persons, premises and the number of childcare places that can be offered therein. Therefore, any information provided by Children & Young People's Services (CYPS) should be used as a guide only.