

# integrated working implementation roadmap

## Fact sheet

**This roadmap provides a high level view of what is required to implement integrated working processes and tools. It is part of the government commitment to support local areas in their change programmes.**

**The roadmap is designed to assist senior project management within local authorities and their partners with the early scoping and planning for these implementations.**

### Background

Achieving the desired outcomes for children and young people involves action at *every* level: front-line working, shared processes, planning, commissioning and governance. This depends on the action taken in the 150 local change programmes, driven by an analysis of local priorities and supported by a national framework for change.

Implementing processes and tools to support integrated working is a significant part of a local change programme and one that contains many challenges. Although the order and pace at which areas tackle issues has to reflect local analysis and requirements, there are common elements that would be expected to be found in every programme.

### Supporting integrated working: Implementation roadmap

The roadmap illustrates the core set of activities to be undertaken by local authorities and their partners in implementing:

- Common Assessment Framework (CAF); \*
- lead professional; \*
- Service Directories; \*
- ContactPoint; \*

and improving practice in

- information sharing; \*
- inter-agency working.

\*separate fact sheet available

### Development of the roadmap

The roadmap is based on the experiences of many change programmes including the Information Sharing and Assessment Trailblazers, Children's Trust Pathfinders, SureStart and BEST as well as the government guidance on information sharing, CAF and lead professional published in April 2006.

The roadmap has been developed in PowerPoint and is intended for viewing on a PC. It allows the viewer to select specific activities of interest to view, without having to read the whole document.

## Contents

The roadmap has three main sections:

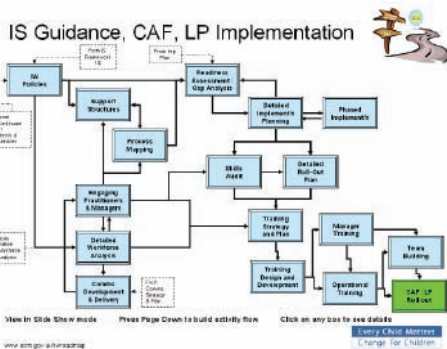
- a graphical representation of the activities and their order;
- a page of description for each of the activities in the process flow; and
- a summary of how the processes and tools support the delivery of services to children, young people and their families.

These three sections are described below.

## Graphical representation

The graphical representation is in the form of a process flow. The boxes = activities.

The arrows between the boxes show the links and dependencies between the activities. It represents a time line from top left to bottom right of each of the three pages in this section



## Activity descriptions

These provide:

- a summary of the activity;
- an explanation of why it is important;
- a more detailed description including key tasks and critical success factors;
- a list of the key pre-requisites; and
- a list of live web links for more detailed information or case studies.

What is it?	Description	Key Dependencies
<p><b>Support Structures cover:</b></p> <ul style="list-style-type: none"> <li>• establishing temporary support structures and processes to support implementation of FA.</li> <li>• Some temporary support structures will be specific to a specific local authority. Other may be shared across agencies.</li> <li>• Where ever possible the requirements for future implementation (e.g. IT tools) should be taken into account when designing support structures.</li> </ul>	<p><b>Support Structures cover:</b></p> <ul style="list-style-type: none"> <li>• establishing temporary support structures and processes to support implementation of FA.</li> <li>• Some temporary support structures will be specific to a specific local authority. Other may be shared across agencies.</li> <li>• Where ever possible the requirements for future implementation (e.g. IT tools) should be taken into account when designing support structures.</li> </ul>	<p><b>Key Dependencies</b></p> <ul style="list-style-type: none"> <li>• The FA Project will be driven in the process by a number of the sector practice groups.</li> <li>• The support structures will be developed in line with the FA project.</li> </ul>
<p><b>Why is it important?</b></p> <ul style="list-style-type: none"> <li>• The FA Project will be driven in the process by a number of the sector practice groups.</li> <li>• The support structures will be developed in line with the FA project.</li> </ul>	<p><b>Why is it important?</b></p> <ul style="list-style-type: none"> <li>• The FA Project will be driven in the process by a number of the sector practice groups.</li> <li>• The support structures will be developed in line with the FA project.</li> </ul>	<p><b>Resources (web links)</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Every Child Matters Change Plan 2005</a></li> </ul>

## Getting a copy of the roadmap

Copies of the roadmap are available at [www.ecm.gov.uk/integratedworking](http://www.ecm.gov.uk/integratedworking)

## Supporting delivery of services

The roadmap also contains a summary of how the processes and tools support the delivery of integrated services across a continuum of children's needs and across a common service delivery pathway.

For more resources and information: visit the Children's Workforce Development Council website: [www.cwdcouncil.org.uk](http://www.cwdcouncil.org.uk), or the Every Child Matters website: [www.ecm.gov.uk](http://www.ecm.gov.uk).

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