

# Incident Log

Date \_\_\_\_\_

Time \_\_\_\_\_

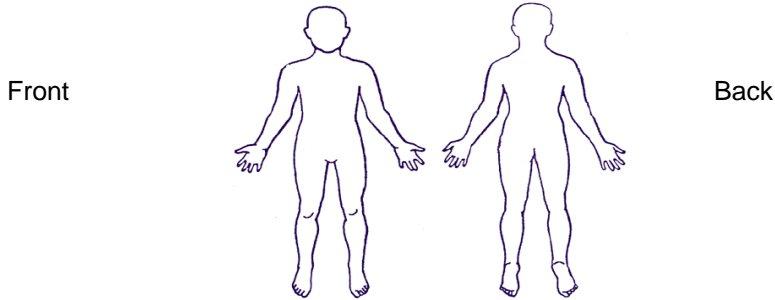
Full name of child \_\_\_\_\_

Childs date of birth \_\_\_\_\_

Description of incident Including events leading up to the incident happening.

Was someone injured      Yes      No

Please show the location of the injury



Action taken

Name of person who dealt with the incident

Signature

Date


Name of parent/carer

Signature

Date


## FURTHER ACTION

Do you need to make ammendments to your risk assessment as as result of the incident?

Yes      No

Does this incident need reporting to Ofsted?      Yes      No

Does this incident need reporting to RIDDOR?      Yes      No