

Hygiene and Cleanliness

EYFS overarching legal requirement:

“Outdoor and indoor spaces, furniture, equipment and toys, must be safe and suitable for their purpose”

Every Child Matters Outcome: Being Healthy

EYFS Requirement: Suitable Premises, environment and equipment
(Statutory Framework, pg 35)

EYFS Principles into Practice: A Unique Child

- Health & Well-Being (card 1.4)

This policy applies to

1. Early Years Register (EYR)
2. Childcare Register (CR) both parts

Policy

A policy is a description of the setting's aim / commitment. Consider the following information when detailing your policy.

- What are your aims in relation to maintaining hygiene, cleanliness and reducing the spread of infection?
- State your commitment to a clean and tidy environment and good standard of hygiene to ensure premises and equipment are safe for all.

Procedure

A procedure is a description of the way in which a setting goes about a particular activity or process. Consider the following information when detailing your procedures.

General hygiene and cleanliness

- State the procedure of checking that the setting is clean before children arrive, this may link to your Risk Assessment policy.
- State the setting's cleaning routines including play areas, toilets, kitchens and nappy changing areas.
- State the reporting and recording systems for any hygiene and cleanliness issues - this should also include who is responsible for following these up and how this will be achieved.

- State how the setting meets the recommendations for food storage.
- State how the setting provides suitable hand washing and hand drying facilities.
- State how the setting will respect cultural and religious practices, such as food preparation or washing.
- Include how the setting ensures staff are aware of good hygiene practices.
- State what steps are taken to ensure staff and children adopt good hygiene practices.
- Describe the procedures for potty cleaning - immediate disposal of contents and sanitizing.
- State your procedures for nappy disposal - use of special bins and bags etc.
- State how the risk of infection is minimised when using a changing area - include a description of where changing can be carried out, what equipment is used (aprons and gloves etc) and how changing areas are cleaned afterwards.
- State your step by step procedure for dealing with spillages, taking into account different practices depending on the nature of the spillage e.g.: blood, vomit, urine, water, chemicals, sand and paint (as you will need specific procedures for these).

Feeding and Food Preparation

- State how you intend to comply with the recommendations of Environmental Health Department (EHD).
- Describe how you sterilise baby feeding equipment and the steps for doing this.
- Include the steps for preparing bottle feeds.
- Outline the areas for storing and providing healthy snacks and drinks for the children? State your cleaning routines for these areas (cleaning equipment used, surfaces cleaned, and disposal of food etc).

Date created:

Date updated:

Related policies: Health & Safety

For more information...

An Introduction to Health and Safety. Health and Safety in Small Businesses
Leaflet INDG259 (rev1) HSE Books 2003 (single copy free)

Essentials of Health and Safety at Work HSE Books 1994 ISBN 07176 0716X

EYFS Statutory Framework

EYFS CD ROM

Document '*Managing Medicines in Schools and Early Years Settings*' DfES
1998

Requirements for the Childcare Register: Childminders and home child carers
- - Ofsted ref 080161

Requirements for the Childcare Register: Childcare providers on non
domestic or domestic premises – Ofsted ref 080143

<http://www.food.gov.uk/enforcement/lacontacts/enforcementlinks> for EH
advice

Additional duties under national legislation:

- Health and Safety at Work Act 1974
- COSHH
- RIDDOR

Ofsted are the registering, inspecting and enforcing body for childcare, and as such, they alone, have the final say on the suitability of persons, premises and the number of childcare places that can be offered therein. Therefore, any information provided by Children & Young People's Services (CYPS) should be used as a guide only.