

**Report to:** Community Protection Panel

**Date:** 10 March 2008

**Subject:** Wigan Community Safety Partnership - Minutes

**Report of:** Chief Executive

**Contact officer:** Harry Webster 01942 827113

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**Purpose/summary:** Attached to this report are the Minutes of the proceedings of the following meetings:-

Youth Offending Team Management Board – 7 June and 1 November 2007  
Wigan Community Safety Partnership Executive Group – 12 February 2008

**Alternative options considered and reason for selecting the one recommended:** Not applicable

**Recommendation/decision:** The Panel is requested to note the contents of the report and the accompanying Minutes.

**Risks/Implications:**

Financial:	Within existing resources.
Staffing:	Within existing levels.
Policy:	Community Safety Strategy.
Equal Opportunities - Has a Diversity Impact Assessment been conducted?	
Wards affected:	All.

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Has the Director of Legal and Property Services confirmed that the recommendations within this report are lawful and comply with the Council's Constitution?	<b>N/A *</b>
Has the Director of Finance and IT confirmed that any expenditure referred to within this report is consistent with the Council's budget?	<b>N/A *</b>

Are any of the recommendations within this report contrary to the Policy Framework of the Council?

**No \***

\* delete which applicable

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**For Cabinet reports only :**

Categorisation of the report:	<b>x</b>		<b>x</b>
Discussion leading to a decision		Discussion	
Monitoring		Decision	
Sharing for corporate understanding		Information	

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**Tracking/Process:**

	Consultation	Ward Members	Partners
Panel	Overview & Scrutiny	Cabinet	Council
10.3.2008			

There are no Background Papers to this Report within the meaning of Section 100D of the Local Government Act 1972.

Proper Officer J. Redfearn

Date 29 February 2008

**Background:**

**Proposals:**

**Alternative options considered and reason for the recommended option:** Not applicable

**Conclusions:** The Panel is requested to note the contents of the report and the accompanying Minutes.

## Youth Offending Team Management Board

7<sup>th</sup> June 2007

### Present:

- |                         |  |
|-------------------------|--|
| Mr G Rowney             | - Director of Children and Young people's Services.<br>Chair                                   |
| Ms N Yates              | - Assistant Director, Community Protection<br>Department.                                      |
| Ms K Nelson             | - Assistant Director Social Care and Inclusion<br>Branch, Children and Young People's Services |
| Ms S Astbury            | - Assistant Director, Engagement Branch, Children<br>and Young people's Services               |
| Ms S Bond               | - Strategy Manager, Youth Offending Team Services<br>Children and Young People's Services      |
| Ms S Elliott            | - Strategy Manager, PSHE and C<br>Children and Young People's Services                         |
| Ms P Samson             | - Strategy Manager, for pupil Referral Services and<br>Behaviour Support                       |
| Superintendent P McIver | - Superintendent, Greater Manchester Police  |
| Ms L Kellie             | - Manager, Wigan Child and Adolescent Mental<br>Health Service - 5 Boroughs Partnership        |
| Ms C Robinson           | - Assistant Director, Children's Commissioning<br>Ashton, Leigh and Wigan Primary Care Trust   |
| Cllr M Whiteside        | - Wigan Council  |
| Mr P Cartwright         | - Victim Support and Witness Service   |
| Mr R B Allen            | - Groundwork Trust   |
| Ms K Watts              | - Community Safety Team  |
| Ms H Donohue            | - Children and Young People's services (minute<br>taker)                                       |

### Action

774. Apologies for Absence:

Mrs C. Boyd, Probation Service; Mr P. Clarke, Wigan and Leigh Magistrates Court;  
Mr T. Sweeney Crown Prosecution Service.

### 775 Minutes:

The minutes of the meeting of the Youth Offending Team Management Board held on 1<sup>st</sup> February 2007 were approved. The following matters were arising:

767 - Representation from PCT – Ms C Robinson looking into possible representative from Health Visitor Service (K Powell).

768 – The Induction programme was held in April, which was well received. A further event is planned for October 07.

772 - It was agreed that the Youth Offending Team would follow the Children and Young People's planning processes. As Wigan is an Excellent Council there is no requirement to complete a separate plan.

**776. Wigan Community Safety Partnership Executive Group:**

The Group considered the Minutes of the proceedings of the 6<sup>th</sup> February and the 8<sup>th</sup> May 2007.

IT WAS AGREED: The Minutes are accepted.

## **777. Youth Justice Board Performance against the Key Performance Indicators and Effective Practice Quality Assurance Reports for Resettlement and Remand management:**

Ms Bond made reference to the Performance Tables October 2006 - December 2006 and April 2006 – March 2007 and the Effective Quality Assurance reports for Resettlement and Remand management. It was agreed that these two items would be considered together.

The performance tables enable comparisons to be made with the Family and National averages.

It was noted that the overall performance is at level 3 (lowest 1; highest 5) Ms Bond pointed out that the EPQA score of 1 had yet to be up-dated by the Youth Justice Board and did not yet reflect the recent EPQA scores, which were up-graded following the validation of the evidence.

As agreed previously, the meeting considered the data by exception (indicated red on the performance table)

### Use of Remand

Performance had improved over the last quarter, but at 46% was still some way off the 30% target. Ms Bond made reference to the actions outlined in the Remand Management EPQA action plan.

### Education, Training and Employment (ETE)

Ms Bond outlined the changes to the counting rules, which now take account of attendance. This meant that comparisons could not be made with the previous year.

Ms Bond explained the actions being taken to improve attendance. Ms Astbury outlined some of the opportunities being developed to extend the range of options available to young people who have left school. Ms Samson made reference to the positive work being undertaken in partnership to engage young people and reduce exclusions.

### Substance Misuse

Ms Bond outlined some of the technical difficulties associated with achievement of this target. Although performance had improved at tier 3, performance in respect of tier 2 was still problematic. Ms Bond reported that the Young People's Joint Commissioning Group have agreed Tier 2 work as one of its priorities. Ms Elliott outlined the work being undertaken by the Young People's Drug and Alcohol team.

Ms Yates reported that a new alcohol co-ordinator had been appointed.

### EPQA self assessments

Ms Bond reported that both remand management and resettlement have shown improvements against the initial scores, but there were difficulties in evidencing improvement in some areas.

Ms Bond outlined the very positive performance achieved in respect of first time entrants and pointed out how this may have had an impact on the recidivism data. Superintendent McIver drew the attention of the meeting to the conflict with the Police target on sanction detections.

**778. Revised Key Performance Indicators and counting rule changes  
07/08:**

Ms Bond presented a paper to the Board regarding the new performance indicators and changes to the counting rules. Reference was made to the new targets for parenting and restorative justice, which are particularly challenging.

**779. The Planning Framework, Engagement Branch plan and  
Inspection Action Plan up-date and Annual Performance Assessment:**

Ms Bond referred the meeting to the Planning Framework document and associated documents, which included the Engagement Branch plan, the Inspection Plan up-date and the Annual Performance Assessment and gave an overview of the key issues. Ms Bond reported that she is still awaiting guidance from the Youth Justice Board in relation to CRB checks on admin staff. It was also reported that there have been difficulties in progressing the development of the Accommodation strategy. However, a meeting has been arranged to progress this.

IT WAS AGREED THAT: A Summary report would be prepared for future meetings, highlighting the key issues arising from the various reports and plans.

IT WAS AGREED THAT: Board members would be responsible for presenting reports to the meeting relating to their specific areas of work.

**780 Budget Report:**

Ms Bond referred the meeting to the budget information on pages 13 and 14 of the Annual Performance Assessment report. It was pointed out that the apparent increase in Neighbourhood Renewal Funding in 07/08 was due to the delay in making budget decisions in 06/07.

It was noted that the contribution from the Probation Service had not yet been finalised and that they were looking to reduce the contributions made. Ms Bond informed the meeting that this had been taken up at a Greater Manchester level.

**781 Award**

Superintendent P. McIver informed the meeting that Sarah Owen, the Appropriate Adult Co-ordinator for the YOT is to receive an Award from Greater Manchester Police for the Volunteer Appropriate adult service. Ms Bond pointed out that this had been highlighted as an area of good practice in the YOT Inspection.

**Youth Offending Team Management Board**  
**1<sup>st</sup> November, 2007**

**Present:**

- |                           |   |   |
|---------------------------|---|---|
| Mr N. Jarman              | - | Acting Director of Children and Young people's Services.<br>Chair                       |
| Ms. S. Astbury            | - | Assistant Director, Engagement Branch, Children and Young people's Services             |
| Ms. S. Bond               | - | Strategy Manager, Youth Offending Team Services<br>Children and Young People's Services |
| Ms C. Dobbs               | - | Learning and Skills Council   |
| Ms S. Elliott             | - | Strategy Manager, PSHE and C<br>Children and Young People's Services                    |
| Mr P Gascoigne            | - | Executive Director, Wigan and Leigh Culture Trust                                       |
| Mr I Harrison             | - | Head of Neighbourhood Services, Wigan Council   |
| Superintendent P. Mc Iver | - | Superintendent, Greater Manchester Police   |
| Cllr M. Whiteside         | - | Wigan Council   |
| Cllr R. Winkworth         | - | Wigan Council   |
| Ms H. Donohue             | - | Children and Young People's services (minute taker)                                     |

**Action**

**781 Apologies for Absence:**

Mrs C. Boyd, Probation Service; Mr P. Clarke, Wigan and Leigh Magistrates Court;  
Mr T. Sweeney Crown Prosecution Service; Mrs K. Nelson, Children and Young people's Services; Mrs C. Robinson, PCT Commissioning ;Ms H. Fenton, 5 boroughs partnership; Mr P. Cartwright, Victim Support; Mr G. Such, Wigan and Leigh Housing;

**782 Minutes:**

The minutes of the proceedings of the meeting of the Youth Offending Team Management Board held on 7<sup>th</sup> June, 2007 were approved, with one amendment:

774 – Cllr R. Winkworth submitted apologies for the meeting.

There were no matters arising.

782. Wigan Community Safety Partnership Executive Group:

**The Group considered the Minutes of the meeting held on 7<sup>th</sup> August, 2007.**

IT WAS AGREED: The Minutes are accepted.

**783. Youth Offending Team Performance April- June 07:**

Ms Bond tabled the Youth Justice Board Performance table for April-June 07 and made reference to the briefing paper that had been prepared for this agenda item.

**783. continued.**

KPI Performance –Level 2

Ms Bond reported that Performance had dropped from a level 3 to a level 2.  
It was

noted that this was the first report of the amended KPIs introduced in April 07. Ms

Bond stated that performance should improve over the course of the year.

It was noted that Performance has continued to be very positive in relation to First

Time Entrants, Final warnings, Restorative Justice and Mental Health and that

Performance in relation to Remands in Custody, Parenting, Education, Training and

Employment and Substance Misuse was below average.

Ms Bond gave an analysis of the problems and outlined the steps being taken to

improve performance.

Ms Astbury outlined some of the measures being taken by the Connexions Service to improve performance in relation to Education, Training and Employment. These included the additional 25k NEET hotspot funding awarded

to the Youth Offending Team and the targeted work of the two new Personal

Advisors seconded to the Youth Offending Team. It was pointed out that improvements in performance were unlikely to be realised until December 07.

Ms Elliott reported on the work being done via the Young People's Joint Commissioning Group for Substance Misuse and made reference to the support

being provided at Tier 2.

The meeting discussed the wider issues relating to the above matters.

EPQA – Performance level 3

It was noted that performance had improved from a level 1 to a level 3

National standards –Performance level 5

The excellent performance in relation to National Standards was noted.

Re-Offending – Performance level 1

Ms Bond reported that performance had dropped from a level 3 to a level 1 and

outlined some of the potential reasons for this. The meeting was informed that the

Community Safety team would be undertaking a detailed analysis, which should

assist in targeting intervention more effectively.

IT WAS AGREED THAT: The reports be accepted.

## **784 Youth Offending Team Inspection Improvement Action Plan**

Ms Bond tabled copies of the Wigan YOT Improvement Action Plan for information and took the meeting through the recommendations and achievements to date.

It was noted that progress was being made in most areas. It was reported that although work was underway in relation to most of the protocols and service level agreements, there was still a lot of work to do in this area.

It was noted that there had been a delay in appointing to the Deputy Manager Post.

Ms Bond pointed out that there was still a lot of work to do in relation to recommendation 11 on meeting the accommodation needs of offenders and reference was made to the potential resource implications.

It was noted that the strategy to reduce the number of overnight detentions in the Police station had resulted in more young people being released on bail and reduced the need for young people to be accommodated.

IT WAS AGREED THAT: Ms Bond would complete the needs analysis and develop an options appraisal.

Ms Bond

### **785. Race and Diversity Action Plan:**

Ms Bond tabled the up-dated Race and Diversity Action Plan for consideration by the meeting. It was reported that there had been a slight increase in the number of young people from a Black and Ethnic Minority population in the criminal justice system ( 0.8%) compared to the general population. This is however based on 2001 census data and it is acknowledged that there has been an increase in the number of Black and Ethnic minority population in Wigan since then.

Mr Jarman raised issues in relation to the recording and monitoring of ethnicity and questioned why there was an apparent discrepancy between recording systems.

Ms Bond

IT WAS AGREED THAT: Ms Bond would clarify the position.

IT WAS AGREED THAT: the report be accepted.

### **786 Pre-Court Protocol:**

Ms Bond informed the meeting that a Pre-Court Protocol has been developed at a Greater Manchester level, which was taken to a recent Local Criminal Justice Board and should be presented to the Local criminal Justice Group at the next meeting. The protocol promotes the use of restorative justice interventions as an alternative to prosecution and outlines how this can be recorded as a sanctioned detection. This should address the potentially conflicting targets for the Youth Offending Team and the Police.

## **787 Looked After Children Protocol:**

Ms Bond informed the meeting that a draft protocol had been developed across Greater Manchester aimed at reducing offending by Looked After Children. A pilot initiative is also taking place with Gregory Avenue Children's Home. The aim is to promote a greater use of Restorative Interventions.

Ms Bond informed the meeting that the percentage of Looked After Children involved in offending had increased from 7.2% in 2002/2003 to 12% in 2006/2007.

It was reported that the earlier data was generally acknowledged as not being as reliable.

## **788 Budget:**

Ms Bond gave a verbal report on budget and resourcing issues. Reference was made to the increasing workloads for the Youth Offending Team and the pressures arising for the Youth Offending Team as a result of the Police increasing their detection rates and the number of offences brought to justice.

Ms Bond reported that there had been a particular increase in the number of young people receiving Referral Orders, which had in turn had increased the demand for Reparation. As a temporary measure, Panel members have been asked to consider imposing the minimum rather than the maximum number of reparation hours in appropriate cases.

Ms Bond reported that the Probation Service are looking to reduce their contribution to the Youth Offending team for the current financial year in line with the reductions in the level of funding they have received from Government. This is being discussed at Greater Manchester level.

Ms Bond reported that the prevention work at the Youth Offending Team is funded through the Youth Justice Board Prevention Grant, the Children's Fund and Neighbourhood Renewal, totalling almost 700k/year. There have been no decisions made, as yet, in relation to continuation funding beyond March 2008, although it is possible that further funding may be agreed via the Local Area Agreement.

Ms Bond outlined the implications for staff and for the delivery of services.

IT WAS AGREED: that Ms Bond would provide a briefing for Mr Jarman.

Ms Bond

**789 A.O.B:**

**YOT Awareness Raising event:**

Ms Bond informed the meeting that another YOT Awareness raising event is planned for the 7<sup>th</sup> November at the Magistrates Court from 4.00p.m. - 7.00p.m. and members of the Management Board were welcome to attend.

**Meeting Dates for 2008:**

Ms Donohue informed the meeting of the proposed dates for the management Board Meetings in 2008.

The meeting approved the 7<sup>th</sup> February and 1<sup>st</sup> May and 6<sup>th</sup> November dates, but agreed to review the proposed date of the 7<sup>th</sup> August as it falls within the peak holiday period.

All meetings are scheduled for 11.00a.m. – 1.00p.m. and will be at Progress House

Ms Bond

# Wigan Community Safety Partnership Executive Group

12 February 2008

## Present at the meeting:

Chief Superintendent L Bruckshaw	- Greater Manchester Police (In the Chair)
Ms S Astbury	- Children and Young People's Services Department
Councillor K Cunliffe	- Cabinet Champion for Neighbourhoods
Mr H Dunne	- H M Prison/Youth Offending Institute, Hindley
Mr M Grimes	- Wigan and Leigh Housing
Mr J Harding	- Greater Manchester Fire and Rescue Service
Mr I Harrison	- Environmental Services Department, Wigan Council
Mrs K J Mitchell	- Leigh and Wigan Magistrates' Court
Councillor C Rigby	- Greater Manchester Police Authority
Mr H J Webster	- Chief Executive's Department, Wigan Council
Mr P Whitemoss	- Environmental Services Department, Wigan Council
Councillor Mrs M J Whiteside	- Community Protection Panel
Ms N Yates	- Environmental Services Department, Wigan Council

## Action

**389 Apologies for absence:** Apologies for absence were submitted from Ms J Redfearn (Chief Executive, Wigan Council) and Ms S Bond (Youth Offending Team Manager).

### **390 Partnership performance update quarter 3 2007/08:**

- Mr Whitemoss gave a presentation on the Wigan Community Safety Partnership performance update quarter 3 2007/08, during which he outlined the Partnership's performance against each of the seven strategic priorities.
- Mr Whitemoss reported a 6.7% reduction in recorded crime as at the end of the third quarter. The aim was to achieve a 9% reduction by 31 March 2008.

P Whitemoss

### **391 Greater Manchester community safety review - Audit Commission proposal:**

- The Group considered a document (revised copy dated January 2008 circulated at the meeting) which set out the proposals for the review of arrangements and outcomes for community safety during 2007/08.
- Also circulated at the meeting was a spreadsheet which

<p>appropriate lead officers would be required to populate.</p> <ul style="list-style-type: none"> <li>• The ownership of the document would lie with the Council's Alcohol Co-ordinator.</li> <li>• The Audit Commission was expecting the issue to be progressed as quickly as possible. It was hoped to report into AGMA in April 2008.</li> </ul>	<p>All Members N Yates</p>
<p><b>392 Assessments of policing and community safety (APACS) - strategic consultation response:</b></p> <ul style="list-style-type: none"> <li>• The Group was informed of the Partnership's response to the strategic consultation on the development of 'Assessments of policing and community safety'.</li> </ul>	
<p><b>393 Reducing re-offending strategic consultation response:</b></p> <ul style="list-style-type: none"> <li>• The views of the Group were sought on the consultation document entitled 'Working in partnership to reduce re-offending and make communities safer'.</li> <li>• The draft response to the document, which was to be submitted by the end of that week, was virtually complete. Additional comments from Members of the Group for incorporation in the response should be submitted as soon as possible.</li> </ul>	<p>All Members</p>
<p><b>394 Partnership and Local Area Target (PLAT) commissioned activity review:</b></p> <ul style="list-style-type: none"> <li>• Mr I Harrison Ms N Yates gave a presentation on progress in agreeing future Local Area Agreement targets; progress on area based grant (ABG), and progress on Local Strategic Partnership (LSP) architecture.</li> <li>• To deliver the LAA, the funding to different Partnerships had been amalgamated into one lump sum across all Partnerships. A consultation exercise was being undertaken to establish how the funding and any reward grant element should be allocated.</li> <li>• Members of the Group expressed their views which would be incorporated into any response to the consultation exercise.</li> </ul>	<p>I Harrison N Yates</p>
<p><b>395 Wigan Borough Health Strategy:</b></p> <ul style="list-style-type: none"> <li>• The Group was informed of the joint public health strategy dated December 2007 entitled 'living well in Wigan Borough'.</li> </ul>	
<p><b>396 Minutes:</b> The Minutes of the proceedings of the meeting of this Group held on 13 November 2007 were approved as a correct record.</p>	

**397 Minutes of Sub-Groups:** The Minutes of the proceedings of the following meetings were accepted:-

- Youth Offending Team Management Board – 7 June and 1 November 2007
- Partnership and Local Area Target Steering Group – 29 November 2007.

**Chairman**

CE/HJW/JN/N16.1  
12 February 2008