

30 October 2008

Present at the meeting:

Wigan Council:

Councillor K Cunliffe (Vice Chairman)	Cabinet Champion for Healthier Communities and Older People
Councillor Mrs S Loudon	Cabinet Champion for Children and Young People's Services
Mr S Peddie	Service Director Customer Transformation
Ms J Redfearn	Chief Executive
Councillor P R C Smith	Leader of the Council
Mr A Taylor	Head of Finance, Business Support Services, Wigan Council
Mr B A Walker	Director of Adult Services/Interim Director of the Single Commissioning Agency

Ashton, Leigh and Wigan Primary Care Trust (ALWPCT):

Dr M Ghalayini	Professional Executive Committee Chair
Mr P Rowe	Chief Executive
Mr A Stephenson (Chairman)	Chair
Mr M Tate	Associate Director of Finance, Performance Management and Contracting, representing the Director of Finance

Also in attendance:

Ms H Heywood – for agenda item 4	Assistant Director – Framework for Procuring External Support for Commissioning (FESC)
Mr D Felton – for agenda item 4	Account Director, Tribal Health Commissioning
Ms K Godsman – for agenda item 5	Assistant Director of Commissioning ALWPCT
Mr J Marshall	ALWPCT
Mrs K Tonks	Democratic Services, Wigan Council

34 Welcome to new Member: The Chairman, on behalf of the Joint Shadow Board, extended a warm welcome to Councillor Mrs S Loudon, new Member of the Board.

35 Apologies: Mr P Halsall, Non-Executive Director ALWPCT; Mrs K Maloney, Non-Executive Director ALWPCT; Mr P McKevitt, Service Director Corporate Support Services, Wigan Council; Councillor D T Molyneux, Deputy Leader of the Council; and Mr D Wharfe, Director of Finance, ALWPCT.

36 Minutes: The minutes of the meeting held on 28 August 2008 were approved as a correct record and signed by the Chairman.

Councillor K Cunliffe requested that the draft minutes of the Single Commissioning Agency – Joint Shadow Board (SCA), be sent to the Adult Services Panel for information prior to their ratification by the Board to obviate delay.

Resolved: The Joint Shadow Board agrees to submit the draft minutes of the SCA to Adult Services Panel for information prior to ratification.

PART 1 – BUSINESS ITEMS

37 Transforming Commissioning Framework for Procuring External Support for Commissioning (FESC): The Joint Shadow Board received a presentation from Ms H Heywood, Assistant Director – FESC, ALWPCT and Mr D Felton, Tribal Health Commissioning, on the reforms being introduced over the next five years to ensure the delivery of stronger and more effective commissioning of services. The goals were to improve health and wellbeing, increase life expectancy and to reduce health inequalities for the local population.

Members of the Board asked questions to which Ms Heywood and Mr Felton responded.

Resolved: The Joint Shadow Board notes the report now submitted and thanks Ms Heywood and Mr Felton for the presentation.

38 ALWPCT World Class Commissioning Strategic Plan 2008/2013: The Joint Shadow Board considered a report and received a presentation from Ms K Godsman, Assistant Director of Commissioning on the World Class Commissioning Strategic Plan. The purpose of the Strategic Plan was to demonstrate through a systematic and evidence based process the ALWPCT's priorities, goals, key initiatives and delivery plan for the next five years.

Resolved: The Joint Shadow Board notes the report now submitted and thanks Ms Godsman for the presentation.

38 Report of the Interim Director SCA: Mr Walker reported on the synergies between current developments in the Council and the PCT, the work being undertaken between November 2008-March 2009 and the continuity of the management of the SCA. Significant progress had been made to date but, due to capacity issues, it had not been possible to convene all the groups which had been identified as necessary to deliver the Business Plan 2009/10.

Resolved: The Joint Shadow Board:-

- notes the report now submitted; and
- agrees that the Chief Executive ALWPCT and Interim Director SCA meets to reorganise resources in order to progress the Business Plan 2009/10, which would be considered at the next meeting of the SCA.

39 Finance Sub Group and Pooled Budget: The Joint Shadow Board considered a report which gave details of the budgets. Mr Tate reported on the second quarter's financial position statement for 2008-09. There had been an increase in the over-spend by the ALWPCT in Continuing Care, and an increase in the under-spend by Wigan Council relating to the in-house provision of learning disability services and re-ablement services.

Mr Tate expressed concern with regard to the Section 75 agreement, which assumed joint working and integration in a number of areas and, in particular, the management of finances, financial accounting and financial reporting. The delay in putting this into place had been due in part to the difficulties experienced in recruiting a Director for the SCA. With less than six months to go before the scheduled introduction of the pooled budget he reported that it was the view of the Finance Sub Group that there was considerable risk to the achievement of a pooled budget arrangement by the start of the new financial year. The Finance Sub Group recommended that the PCT continued to host the budgets for the next two years.

The Interim Director reported that he had been liaising with Knowsley Metropolitan Borough Council regarding the Section 75 agreement and that further discussions had been planned.

Resolved: The Joint Shadow Board:-

- notes the report now submitted; and
- agrees to consider a further report at the next meeting.

40 Budget Prospects/Financial Plan 2009/10: The Joint Shadow Board considered the Budget Prospects/Financial Plan 2009/10. Mr Tate referred to the summary of the PCT's financial position over the five years of the World Class Commissioning Plan which provided information about all the PCT resources available. He drew attention to the cost of mental health services which would have a significant impact upon services in Wigan. The Joint Shadow Board also discussed pressures on the Council budget over the next three years.

Resolved: The Joint Shadow Board:-

- notes the report now submitted; and
- agrees to submit a report to a future meeting of Cabinet.

41 Motion referred from meeting of Council on 3 September 2008: The Joint Shadow Board considered the following motion which had been submitted to Council on 3 September 2008 and had been referred to Wigan Council's Cabinet on 18 September 2008.

"This Council notes the growing obesity problem in Wigan Borough where almost a third of adults are classed as clinically obese putting them in danger of potentially deadly conditions such as heart disease and diabetes.

This Council therefore welcomes the new partnership of Wigan Leisure and Culture Trust, Slimming World, NHS Direct and the Primary Care Trust in providing a new range of services that provide easy access and comprehensive support to help people make the necessary lifestyle changes to improve their health". (Submitted by Councillor R M Bleakley)".

Resolved: The Joint Shadow Board, in response to Councillor Bleakley's motion submitted to Council on 3 September 2008, which had been referred to Cabinet on 18 September 2008, refers Councillor Bleakley to the following link for his information: The Ashton, Leigh and Wigan NHS World Class Commissioning Strategic Plan 2008-2013: e-mail: Kerlene.Rossington@alwpct.nhs.uk.

PART 2 – INFORMATION ITEMS

42 Developments in Older People's Mental Health – The Joint Shadow Board received a presentation from Mr J Marshall, ALWPCT on developments in older people's mental health. He reported that in September 2008 consultation had taken place on the launch of the National Dementia Strategy. This strategy would improve awareness, early diagnosis and intervention and the quality of care for people with Dementia. Availability and access to services would significantly improve and all elements of the service would be in place over the next 18 months.

Members of the Board asked questions to which Mr Marshall responded.

Resolved: The Joint Shadow Board notes the report now submitted.

(Councillor K Cunliffe declared a personal and non prejudicial interest in the above item because his wife is employed by The 5 Boroughs NHS Trust).

43 Date of next meeting: Thursday, 18 December 2008 at the Town Hall, Library Street, Wigan from 2.00-4.00 pm.

Chairman

WIGAN COUNCIL

ASHTON, LEIGH AND WIGAN PCT

**EXECUTIVE DIRECTOR
HEALTH AND WELL BEING**

**SERVICE DIRECTOR
PERSONALISATION
AND
COMMUNITY SERVICES**

**SERVICE DIRECTOR
STRATEGY AND
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Targeted Services

Head of Service
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Provider and Quality Assurance

Head of Service
Contracts and Performance

Head of Service
Leisure and Culture

Head Of Service (Joint)
Strategy and Commissioning

Head Of Service (Joint)
Strategy and Commissioning

Head Of Service (Joint)
Strategy and Commissioning

Head Of Service (Joint)
Strategy and Commissioning

Assistant Director
Acute Sector Commissioning

Assistant Director
Primary Care

Assistant Director
Business Management Commissioning and Partnership

Single Commissioning Agency – Joint Shadow Board

18 December 2008

Present at the meeting:

Councillor K Cunliffe (Vice Chairman)	Cabinet Champion for Healthier Communities and Older People, Wigan Council
Dr M Ghalayini	Professional Executive Committee Chair, Ashton, Leigh and Wigan Primary Care Trust (ALWPCT)
Mr P Halsall	Non-Executive Director, ALWPCT
Councillor Mrs S Loudon	Cabinet Champion for Children and Young People's Services, Wigan Council
Mrs K Maloney	Non-Executive Director, ALWPCT
Councillor D T Molyneux	Deputy Leader, Wigan Council
Mr P McKevitt	Service Director – Corporate Services, representing the Executive Director Business Support Services, Wigan Council
Mr S Peddie	Service Director Customer Transformation, Wigan Council
Ms J Redfearn	Chief Executive, Wigan Council
Mr P Rowe	Chief Executive, ALWPCT
Councillor P R C Smith	Leader of the Council, Wigan Council
Mr P McKevitt	Service Director, Corporate Services, Wigan Council, representing Mr D J Smith, Executive Director, Business Support Services
Mr A Stephenson (Chairman)	Chair, ALWPCT
Mr B A Walker	Director of Adult Services/Interim Director of the Single Commissioning Agency, Wigan Council
Mr D Wharfe	Director of Finance ALWPCT

Also in attendance:

Ms K Arden	Director of Public Health ALWPCT
Mrs K Tonks	Democratic Services, Wigan Council

44 Apologies: Mrs K Maloney, ALWPCT.

45 Minutes: The minutes of the meeting held on 30 October 2008 were approved as a correct record and signed by the Chairman.

PART 1 – BUSINESS ITEMS

46 Report of the Interim Director: (a) Structure: The Joint Shadow Board considered a report from the Interim Director on the considerable progress which had been made recently towards shaping the Single Commissioning Agency and how it would become operational. He outlined his role and revised responsibilities within the structure. It was reported that the integration of commissioning between the Council and the ALWPCT was progressing well and that relationships between the partnership's departments were beginning to develop.

(b) Work plan: The Joint Shadow Board received a presentation on a workshop which had taken place on 16 December 2008 on developing an outcomes framework. The purpose of the workshop had been to consider the convergence of commissioning plans to achieve a whole systems approach to provide seamless care for service users.

The Interim Director also updated the Joint Shadow Board on the objectives in the business plan for the period September 2008-April 2009. Progress had been variable as a consequence of capacity issues and the failure to make an appointment to the Joint Director's post.

Resolved: The Joint Shadow Board:-

- endorses the report and presentation now submitted; and
- agrees that the Interim Director undertake the leadership of the Single Commissioning Agency as the permanent Director, subject to the formal endorsement of Cabinet and the PCT Board.

47 Finance sub group and pooled budget: The Joint Shadow Board considered a report from the Finance Sub Group on the movement of the Single Commissioning Agency to the Section 75 Agreement. The Section 75 Agreement assumed a degree of joint working and integration between the Primary Care Trust and Wigan Council. Consideration was given to the guidance given in a briefing paper for health bodies and local authorities: 'Clarifying joint financing arrangements' from the Audit Commission.

Resolved: The Joint Shadow Board:

- notes the report now submitted;
- agrees to extend PCT hosting of the arrangements for one further year during 2009/10;
- notes the shadow year will end on 31 March 2009;
- agrees to establish formal Aligned Budgets Model for the SCA on 1 April 2009 to run for the whole of 2009/10;
- requests the Director of Finance ALWPCT and the Interim Director meet to consider establishing the sub groups;
- agrees the Hosting arrangements for Section 75 Agreement by June 2009;
- agrees to formal Section 75 Agreement in place for 1 April 2010; and
- agrees to hold an 'Away Day' on 9 April 2009 from 9.30 am-4.00 pm.

48 Outcomes based accountability: The Joint Shadow Board received a report from the Service Director - Customer Transformation on the outcomes based accountability workshops which took place during the Summer and used a methodology intended to generate some new answers or approaches to long-standing thematic issues for the Borough. He reported that approximately 40 ideas had been generated and the 'sifting' process had been completed, work was ongoing, although a number of data/intelligence gaps had been identified.

Resolved: The Joint Shadow Board:

- notes the report now submitted; and
- requests the Service Director – Customer Transformation to give a further report to the health partnership in January.

49 Joint Strategic Needs Assessment (JSNA): The Joint Shadow Board considered a report on the JSNA which was a key component of the strategic commissioning process. The process of producing a JSNA and intelligence-gathering was intended to help identify the current and future needs of the local population in Wigan Borough and had already informed the priorities and targets set by the Local Area Agreement. It would determine agreed commissioning and financial priorities that would improve outcomes and reduce health inequalities in the Borough.

Members asked questions and made comments, to which the Service Director - Customer Transformation responded.

Resolved: The Joint Shadow Board notes the report now submitted.

50 Commission for Social Care Inspection (CSCI) performance letter: The Joint Shadow Board considered a letter which had been received from CSCI informing of the 2008 performance rating and judgements for Wigan Council's adult social care services. The performance judgement was as follows:

- Delivering outcomes: **Good**
- Capacity for improvement: **Promising**
- Adult social care services performance rating is **2 Stars**

Resolved: The Joint Shadow Board notes the 2 Star performance rating achieved.

PART 2 – INFORMATION ITEMS

51 Support for carers in Wigan Borough: The Joint Shadow Board received a presentation on Support for Carers which gave details of the standards, examples of the support provided, the new national strategy and future developments.

Resolved: The Joint Shadow Board notes the report now submitted.

52 Find and Treat Programme: The Joint Shadow Board received a report on the Find and Treat Programme from the Director of Public Health. This aimed to reduce deaths from cardiovascular disease, reducing all age all cause mortality and reducing health inequalities. This borough-wide cardiovascular disease screening programme had begun last year. To date, 31 practices had started the programme and the initial results had shown a high prevalence of high cholesterol, 177 people had been found to have high blood pressure, and 94 cases of undiagnosed diabetes had been discovered.

Members asked questions, to which the Director of Public Health responded.

Resolved: The Joint Shadow Board notes the report now submitted.

53 **Date of next meeting:** Thursday, 12 February 2009 in the Boardroom at Bryan House, Standishgate, Wigan at 3.00 pm.

Chairman