

Audit Governance and Improvement Review Committee

2 August 2007

Present at the Meeting:

Councillor M W Winstanley (Chairman)	Councillor M Klieve
Councillor R M Bleakley	Councillor P Prescott
Councillor B J Fagan	Councillor C Rigby
Councillor T W Halliwell (Cabinet Champion)	Mr T Addison (Independent Member)
Councillor J Haley	Mr W Anderton (Independent Member)
	Mr P Connor (Independent Member)

24 Apologies for absence: Apologies for absence were received from Councillors Mrs K Aldred, Mrs P L Holland, J Miller and C Sweeney.

25 Minutes: The minutes of the meeting of this Committee held on 28 June 2007 were approved as a correct record.

26 Exclusion of the public - Section 100a Local Government Act 1972:

Resolved: The public is excluded from the meeting when the Committee discusses the following items for the reasons set out below:-

Agenda item No.	Title of report	Minute No.	Description of exempt information by reference to the paragraph number in schedule 12A of the Local Government Act 1972
E1	Human Resource information	33	2 (Information which might reveal the identity of a person)
E2	Quarterly review of sickness 1 January - 31 March 2007	34	2 (Information which might reveal the identity of a person)
E3	Human Resources delegations	35	2 (Information which might reveal the identity of a person)

27 Support Services Review: This item was deferred to the next meeting.

28 Corporate Plan 2007/08 including performance report 2006/07 (1 April 2006 – 31 March 2007): The Committee considered a report which had been considered by Cabinet (Minute 64 refers) on the corporate plan for 2007/08; the strategic risk register; the Council's performance of key performance measures and tasks; and the best value performance indicators results for 2006/07.

Members asked questions to which the Assistant Chief Executive responded.

Resolved: The Committee accepts the report now submitted.

(Councillor M W Winstanley declared a personal and non-prejudicial interest in this item because he is a Director of Wigan and Leigh Homes. Councillor C Rigby declared a personal and non-prejudicial interest in this item due to his daughter's employment with Wigan Leisure and Culture Trust).

29 Legal and Property Services Department - performance report for the first quarter and Departmental action plan for 2007/08: The Committee considered a report that informed Members of the performance of the Legal and Property Services Department against the measures contained in its service plan for the first quarter of 2007/08. The report also informed Members of the Legal and Property Services Department's Action Plan for 2007/08.

Members asked questions to which the Director of Legal and Property Services responded.

Resolved: The Committee accepts the report now submitted.

(Councillor T W Halliwell declared a personal and non-prejudicial interest in this item because of he is employed by Wigan and Leigh College. Councillor C Rigby declared a personal and non-prejudicial interest in this item because of his daughter's employment with Wigan Leisure and Culture Trust)

30 Finance and Information Technology Departmental performance: The Committee considered a report on the Finance and Information Technology Department's performance in collecting council tax and national non-domestic rates, benefit payments and collection of income in 2007/08.

Members asked questions to which the Director of Finance and Information Technology responded.

Resolved: The Committee accepts the report now submitted.

(Councillor B J Fagan declared a personal and non-prejudicial interest in this item because of his son and daughter-in-law's employment with Wigan Council)

31 CPA Use of Resources self-assessment: The Committee considered a report that advised and obtained contributions from Members on the proposed self-assessment for the 2007 Use of Resources CPA Assessment.

Members asked questions to which the Director of Finance and Information Technology responded.

Resolved: The Committee accepts the report now submitted.

(Councillor M W Winstanley declared a personal and non-prejudicial interest in this item because he is a Director of Wigan and Leigh Homes. Councillor B J Fagan declared a personal and non-prejudicial interest in this item because of his son and daughter-in-law's employment with Wigan Council. Councillor C Rigby declared a personal and non-prejudicial interest in this item because of his daughter's employment with Wigan Leisure and Culture Trust)

32 Finance and Information Technology Department Service Plan 2007/08:

The Committee considered a report on the 2006/07 performance of the Department, Plans for 2007/08 and also quarter 1's performance for 2007/08.

Members asked questions to which the Director of Finance and Information Technology responded.

Resolved: The Committee accepts the report now submitted.

(Councillor M W Winstanley declared a personal and non-prejudicial interest in this item because he is a Director of Wigan and Leigh Homes. Councillor B J Fagan declared a personal and non-prejudicial interest in this item because of his son and daughter-in-law's employment with Wigan Council)

33 Human Resource information: The Committee considered the following Information for Members:-

- (1) Recruitment statistics
- (2) Central training statistics
- (3) Early retirement / voluntary redundancy
- (4) Honoraria under £5,000 p.a.
- (5) Honoraria over £5,000 p.a.
- (6) Suspensions

Members asked questions to which the Assistant Chief Executive responded.

Resolved: The Committee accepts the report now submitted.

34 Quarterly review of sickness absence management: The Committee considered a report showing the summary and submissions from departments for sickness absence management for the period 1 April – 30 June 2007.

Members asked questions to which the Assistant Chief Executive responded.

Resolved: The Committee accepts the report now submitted.

35 Human Resources delegations: The Committee considered a report on decisions taken under delegated powers in regard to human resources issues.

Resolved: The Committee accepts the report now submitted.