

## PART 3

### Wigan Council Access Grants

13

#### PART 3

1. Please describe access improvements to be undertaken. All works must conform to current design standards available from the Access Officer. Please be detailed and include scaled drawings for construction work.

.....  
.....  
.....

2. Would the proposal be undertaken as part of a larger job?  yes  no  
If **Yes** please give brief details of all the work being undertaken .....

.....

3. If you are tenant of the property

i) How many years of the lease are left to run?  years

ii) Do you have your landlord's permission for any planned alterations?  yes  no

4. Please give details of the time scale needed to complete the Access improvements. Take into account that Planning Permission (if needed) can take at least 8 weeks to obtain.

Proposed start date: ..... Proposed completion date: .....

5. For applications for induction loops only

i) Does the building already benefit from a sound system?  yes  no

ii) If **Yes** does this require modification to allow the addition of the induction loop?  yes  no

iii) Do the quotations provided fully itemise the equipment needed by price and indicate whether VAT is included?  yes  no

N.B. In Buildings which already have compatible sound systems, grants are only available for the addition of an induction loop to this, and any necessary modifications.

14

#### The Cost of Access Improvements

1. Please refer to the leaflet "Access Grants Guidelines for Applicants" before completing this section and give details of:

a) Total cost of access improvements for which grant is sought  £

b) Total cost of design fees for the above improvements  £

c) Grant award sought  £

d) Claim towards the cost of design fees. Only one claim per building or site.  £  
A separate invoice is required if a claim is made.

e) Your contribution towards the cost of the access improvements.  £

f) Total cost of project as detailed in Section 13 (question 2)  £

2. Do the quotations include VAT?  yes  no

3. Are you registered for VAT?  yes  no

## Disclosure of information

Wigan Council and other partner agencies are working in partnership to promote a co-ordinated approach to the processing and award of grants to voluntary and community bodies. Information contained in this application or submitted in support of the application will be stored on a central database and will be available to all Departments of the Council and to other partner agencies.

The information will be used to facilitate the co-ordinated processing of applications, promote grant aid programmes, share information and network with the voluntary and community sector. Information relating to your organisation's name, contact person, contact telephone number, meeting place and your activities will be made available on the Internet.

Submitting this form indicates that your organisation consents to this sharing of information.

Please note that two signatures are required for the completion of the form. The first should be the person making the application and the second the Chairperson or any other member of the Management Committee.

I declare that the information given in this form and supporting documents is correct to the best of my knowledge.

|           |                      |            |                      |
|-----------|----------------------|------------|----------------------|
| 1. Signed | <input type="text"/> | Print name | <input type="text"/> |
| Position  | <input type="text"/> | Date       | <input type="text"/> |
| 2. Signed | <input type="text"/> | Print name | <input type="text"/> |
| Position  | <input type="text"/> | Date       | <input type="text"/> |

## Have you any communication needs ?

text phone  sign language  braille  mini-com

This form can be made available in different ethnic languages or other formats. Please telephone 01942 776155 leaving your telephone number and language. We will then arrange for an interpreter to call you.

یہ فارم مختلف اقلیتی زبانوں اور صورتوں (فارمیٹس) میں درخواست کرنے پر فراہم کیا جاسکتا ہے۔ براہ مہربانی ٹیلی فون نمبر: 01942 776155 پر رابطہ قائم کر کے اپنا ٹیلی فون نمبر اور زبان کا نام چھوڑ دیں پھر ہم آپ کے ساتھ رابطہ قائم کرنے کے لئے مترجم کا انتظام کریں گے۔

Urdu

चिनती करवाची आ फोर्म अन्य अथनिक भाषाओ अने अन्य फोरमटोमा (शीतोधी) उपलब्ध करी शकशे। महेरभांनी करीने 01942 776155 उपर टेलीफोन करो अने तमारो नम्बर तथा भाषा जशाचो त्यार पळी ओक संतरलितर (दुभाषिया) तमारो सपक साधे ते माटेनी व्यवस्था असे करीशु।

Gujurati

這份表格可以提供不同語文或其他形式的版本。請致電 01942 776155 留下你的電話號碼和所需語文。我們便會安排一名傳譯員來與你聯絡。

Cantonese

بالإمكان توفير هذه لاستمارة عبد الطلب لبعات الجماعة السكانية مختلفة أو بالصيغ لأحرى رجو لإتصال بالهاتف على الرقم 01942 776155 واطركو رقم هاتفكم ولعنكم وسوف نقوم بمدد بترتيب لترحم شفوي لكي يتصل بكم

Arabic