



WIGAN SAFEGUARDING CHILDREN BOARD

EXTRAORDINARY MEETING

21 APRIL 2008

Present:

Representatives of Wigan MBC

Mr N Hudson (Chairman)	Director of Children and Young People's Services (CYPS)
Ms S Astbury	Acting Assistant Director Connexions
Mr S Atkinson	Group Manager, Quality Assurance, CYPS
Mrs C Ellison	Business Development Manager, Wigan Safeguarding Children Board (WSCB)
Ms D Glynn	WSCB Training Officer
Mrs K Nelson	Assistant Director, Social Care and Inclusion
Ms L Sutton	Assistant Director, Adult Services
Mrs K Tonks	Clerk to the Board

Representatives of other agencies

Dr E Abbas	Designated Doctor, Wrightington, Wigan and Leigh National Health Service Trust (WWL)
Ms A M Arnold Chief Inspector A Baddeley	Head of Safeguards, HMPYOI Hindley Greater Manchester Police
Mrs A Burt	Designated Nurse Child Protection ALWPCT
Ms H Fenton	5 Boroughs Partnership
Mr R Hill	Governor, HMPYOI Hindley
Mr P Turner	Consultant in Public Health, ALWPCT
Ms J Hyde	Chair Primary Heads, Ince Church of England Primary School
Superintendent P Mclver	Greater Manchester Police
Ms R Walkden	Assistant Chief Officer, Wigan & Leigh CVS
Ms D Waterworth	WWL, Acting Named Nurse Child Protection
Ms C Woodford	WWL, Named Nurse Child Protection
Ms S Woolmore	National Society for the Prevention of Cruelty to Children

148 Apologies: Apologies for absence were submitted by Ms S Bond (Youth Offending Team), Ms E Dann (Connexions), Ms J Barton (Wigan and Leigh Housing), Ms H MacKenzie (Shevington High School), Mr D Robert (Legal Representative), Mr A Roberts (National Probation Service), and Councillor B Wilson, Cabinet Champion CYPS.

ACTION

ACTION

149 Local Authority Designated Officer (LADO)/Senior Manager

Progress: Mrs Ellison reported to the Board on the problems she had experienced since starting her new position as Business Manager/LADO as follows:

- lack of amenities associated with being located at the Wigan Investment Centre as there was currently no office space available at Hindley Business Centre; and
- lack of administrative support .

She updated the Board on the progress which had been made towards recruiting a part time administrative officer. Mrs Ellison reported that she would undertake a risk assessment on her post for submission to the Board.

CE

An e-mail had been sent out prior to the meeting regarding the LADO core function, informing the Board of the plan to establish a steering group of key managers and asking for nominations from agencies. The steering group would form part of the virtual multi agency team in the management of allegation. The request that organisations nominate a senior manager contact would be circulated again following the meeting as not all the partnership agencies had responded. Each partner agency would need a named senior officer and a senior manager who would need to attend the training which was planned for May and June. The Business Development Manager's job description had also been circulated prior to the meeting.

CE/All

Mrs Ellison introduced Dawn Glynn, the newly appointed part time Training Officer, to the Board. Ms Glynn was presently on a three-day a week temporary contract and Mrs Ellison requested that the Board consider employing her on a full time basis due to the workload.

The Board considered a report on training and development (distributed at the meeting). Ms Glynn reported that there was a lot out outstanding work from the previous year due to the post being vacant since July 2007. She highlighted the impact of posts not being filled; gave a brief summary of training delivered for WSCB for the finance year 2007/09; identified core areas for development and reviewed the current training situation.

Resolved: The Board:

- agrees to the production of a training brochure;
- agrees to consider a report on training that examines managerial areas at the next meeting of the Board; and
- agrees a leaflet would be produced in order to raise awareness of the LADO and giving contact details.

KN/CE/
Tony Dann

ACTION

150 Interim Rapid Response Procedure for unexpected death of a child: The Board considered a flow chart (distributed at the meeting) describing the interim rapid response procedure for the unexpected death of a child (minute 132 refers).

Resolved: The Board:

- notes the interim rapid response procedure for unexpected death of a child; and
- agrees to reconsider this procedure at a future meeting.

151 Discussion/Decision regarding Business Plan/Priorities:

The Board discussed the new Business Plan (Minute 135 refers). Team leaders informed the Board of the priorities for the Business Plan which had been identified during activities during the Development Day and included representatives who were not Board Members (held prior to the extraordinary meeting).

Organisations represented by the Board were asked to consider contributing towards the production of the business plan. A contribution of £3000 was pledged by HMYOI Hindley. The Board discussed the need to find extra resources for the WSCB future funding.

All

RH

Mrs Nelson informed the Board that a serious case review was underway and that the WSCB budget would fund the review.

Resolved: The Board:-

- agrees to commission an organisation to produce the new business plan;
- agrees to consider a scoping document for the Business Plan which includes an estimate of the cost at the next meeting of the board;
- agrees that the sub group chairs meet beforehand to consider a specification/action plan.

KN

KN

KN/Sub
Group
Chairs

151 Date and time of next meeting: The next meeting will be held on Monday 2 June 2008 at 2.00 pm at Progress House.

CHAIR